

## Warren County LEPC Meeting Minutes 03/08/2018

**LEPC members in Attendance:** Lesli Holt, David Wood, Larry Sims, Martin Russell, Bill Lohner, Duane Stansbury, Bill Romaine, Amanda Browne, Dale Farmer, Steven Agenbroad, Ryan Burke

<p><b>Welcome and Introductions</b></p>	<p><b>DISCUSSION/CONCLUSION:</b> David Wood welcomed those in attendance and the group introduced themselves. Because there were more members than non members present a quorum was reached.</p>	<p><b>RECOMMENDATION/ACTION:</b>  None</p>
<p><b>Review of Previous Meeting Minutes</b></p>	<p><b>DISCUSSION/CONCLUSION:</b> David Wood reported that the previous meeting minutes were sent out to LEPC members for review. There were no suggested edits sent back to David. Under the LEPC Coordinator Update section: update the LEPC tier 2 filing date to reflect January 2018 instead of January 2017 as written. There was a motion from Larry Simms to approve those minutes with the suggested edit. Ryan Burke Seconded. Motion passed.</p>	<p><b>RECOMMENDATION/ACTION:</b>  Lesli Holt will update the LEPC Coordinator Update Section to reflect the tier 2 filing date as January 2018 instead of January 2017. – <i>completed</i></p>
<p><b>Reports:</b></p>	<p><b>DISCUSSION/CONCLUSION:</b> <u>LEPC Coordinator Update:</u> David Wood reported that all but two facilities have submitted their Tier 2 filings. There were two new filers for the 2018 filing year. David is reconciling reports currently and once they are completed all reports will be updated in Cameo.</p> <p><u>EMA Update:</u></p> <p><u>SERC:</u> Shawn Riley reported that the group formerly known as the Regional LEPC can no longer hold that name (per the Legal team for the State Emergency Response Commission. The name of that group will need to be changed and that name will be published at a later date. Jim Bolen from that group and Shawn Riley presented at the last SERC meeting on pipeline credit for exercises and Butler County was approved as the first county in the state to have pipelines approved for LEPC credit. There are still some issues to be ironed out at the process moves forward, but those issues will hopefully be ironed out before the next round of submissions. Exercise season is picking up so there are multiple regional dates for the State Liaisons to cover. MR Riley also reported that FEMA is</p>	<p><b>RECOMMENDATION/ACTION:</b>  No action needed at this time.</p>

## Warren County LEPC Meeting Minutes 03/08/2018

	<p>sending a joint team in to do joint PDA to do damage assessment due to the recent flooding events.</p> <p>Next month is the Spring Directors conference – April 17-18.</p> <p><u>Ohio EPA:</u> EPA asked for an update on the Marflex corporation incident. David Wood will provide details to EPA staff.</p> <p>Amanda Browne reported there was an ethylene Glycol spill at the Anthem facility in November. EPA investigated an incident where one of their ethylene glycol tanks was leaking for an extended period of time and was leaking into the groundwater. EPA has been working with them for a while on remediation efforts and the tanks that were creating the issue have been replaced.</p> <p><u>Greater Cincinnati Hazmat:</u> no report for this meeting</p> <p><u>Warren County Health District</u> – flu cases are going down, but there has been a fourth report of TB in the county (and other neighboring counties are seeing increased cases). All cases were adults and Warren County's cases all involved foreign travel. There was a regional exercise for all health departments last month.</p>	
<p><b>New Business:</b></p>		
<p><b>Pipeline for Exercise Location</b></p>	<p><b>DISCUSSION/CONCLUSION:</b></p> <p>David Wood reported that at the last Regional LEPC workgroup meeting, there was discussion with the pipeline companies present to have them file with the state to be able to have LEPC credit for exercises. Of the three companies present at that meeting, all expressed interest in working with the LEPC, but none have filed the paperwork yet.</p> <p>Shawn Riley stated the LEPC will need an email from the pipeline company along with the application that states the Pipeline company is on board with being designated for</p>	<p><b>RECOMMENDATION/ACTION:</b></p> <p>David Wood will reach out to the Pipeline Coalition to see which companies would be interested in being designated for LEPC exercise credit.</p>

**Warren County LEPC Meeting Minutes  
03/08/2018**

	<p>LEPC exercise credit. HE said there is also a part of the application where there is a name identified from the pipeline company and you will need to submit an email along with that name.</p> <p>David will reach out to the Pipeline Coalition to find out who is interested in continuing with this process and will bring any applications to the next LEPC meeting for a vote (because this has to go through a formal approval process).</p>	
<b>LEPC Exercise</b>	<p><b>DISCUSSION/CONCLUSION:</b> David Wood reported that March 15 will be the LEPC tabletop exercise in the Warren County LEPC from 8-12. All LEPC members are welcome to observe</p>	<p><b>RECOMMENDATION/ACTION:</b> None.</p>
<b>1<sup>st</sup> Quarter Hazardous Materials Spills and Events for Warren County</b>	<p><b>DISCUSSION/CONCLUSION:</b> David Wood reported that there was an explosion with a hazmat event reported at the Mar-Flex corporation on Monday. They were mixing chemicals with sawdust material to make a thickening agent and there was a reaction which exploded and blew out the back of the building. David will be accompanying the local fire chief and others who will be touring that facility for an after action review of the event. David will be checking what chemicals that are on site and why they haven't filed (if they meet the thresholds).</p>	<p><b>RECOMMENDATION/ACTION:</b> No recommended action at this time.</p>
<b>Roundtable Discussion:</b>	<p><b>DISCUSSION/CONCLUSION:</b> No reports were given for this meeting.</p>	<p><b>RECOMMENDATION/ACTION:</b> None</p>
<b>Educational Review</b>	<p><b>DISCUSSION/CONCLUSION:</b> - David Wood reported that part of what the LEPC does is to maintain a record of compliance for Tier 2 facilities and part of the compliance reporting is to visit the sites to do touring of the sites. David said there is nothing he could find in the Revised Code or handbook on what to look for as far as inspection items when these tours are completed. Prior to the inspections, the local fire chief would need to be contacted and the Tier 2 facility would need to approve the inspections. - Shawn Riley reported that in 3750.16, the code said that if</p>	<p><b>RECOMMENDATION/ACTION:</b> David Wood will send the Tier 2 Filing list to Martin Russell to help identify companies that can be coordinated for LEPC site visits.</p>

**Warren County LEPC Meeting Minutes**  
**03/08/2018**

	<p>there was a suspected issue at a facility, the LEPC does not have to notify the facility beforehand but it would be best practice to work together with the company rather than work against them. Shawn said that facility inspections are a good way to help with hazmat planning.</p> <ul style="list-style-type: none"> <li>- Martin Russell reported that the economic development staff has a great relationship with businesses and they may be able to help open doors with those companies. His office can assist with interfacing with the higher level management at these companies.</li> <li>- David to send the Tier 2 list to Martin to help identify a company to start the process with site visits.</li> </ul> <p>Bill Loehner recommended "selling the LEPC" during the site visits. Tell them what the LEPC brings to the table and helps to coordinate the public private partnerships in the county.</p>	
<b>Open Discussion</b>	<p><b>DISCUSSION/CONCLUSION:</b> None</p>	<p><b>RECOMMENDATION/ACTION:</b> None</p>
<b>Adjourn</b>	<p>Motion to adjourn was made by Ryan Burke. Seconded by Steve Agenbroad.</p>	