

## WARREN COUNTY LEPC MEETING JULY 26, 2016

The meeting was called to order by Mr. Beach at 9:30 a.m. Hard copies of the meeting minutes were available at the meeting and were distributed to all attendees.

Motion: with no approved changes, Mr. Johan motioned to accept the previous meeting minutes in their existing form. Mr. Waldbillig seconded followed by all in favor. Motion carried unanimously.

Mr. Beach welcomed the group and began introductions around the table.

Emergency Services Department:

Glen introduced Lesli Holt as the New Operations Manager for Warren County EMA. Ms. Holt gave an **EMA update:**

IEMC - Warren County EMA is bringing back the Integrated Emergency Management Course (IEMC) this fall. Course dates are November 14-17 and will consist of three days in a classroom learning environment, followed by a functional exercise on the 4<sup>th</sup> day. There is an initial planning conference for exercise planning activities that will be held on August 22 from 2-3:30p.m. in the EOC and a subsequent planning meeting with FEMA course representatives on August 31 at a time yet to be determined. LEPC members are invited to be part of the planning team for the IEMC exercise, anyone who is interested needs to contact Lesli. More information will be coming out about this course once the location is confirmed and Lesli will send that out at a future date.

EOC – Lesli and Glen have been working hard to get the EOC fully functional and ready to go for emergencies. Ms. Holt reported that Glen has done an outstanding job at organizing the EOC supplies and equipment, and together they have written formal instructions for how to open the EOC for an activation. Formal EOC training will be scheduled for later this year once some additional projects have been completed.

Emergency Support Functions (ESF's) – Ms. Holt reported that every position in the EOC (ESF format and others) should have a binder with information on what the expectations are for that position when activated for county disasters or emergencies. According to the full EOC organizational chart, there are 42 positions that could potentially be filled for a full EOC activation, but there were only 13 books with position specific information in the EOC. Ms. Holt said she is currently working on all ESF and other position binders and will be holding stakeholder meetings and position specific training once those drafts are complete.

Elections – The Board of Elections will be using the EOC for the entire month of October and part of November. Ms. Holt said she will be working with the BOE to develop emergency response plans for this election season, but as of right now she is unsure if the county had an event if we would move the BOE items and use the EOC, or utilize one of the back-up EOC's in the county. Once that is figured out Ms. Holt said she will send a communication out to stakeholders in emergency response.

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Regional Training Calendar – Ms. Holt said she is working with neighboring counties to develop a regional training calendar for 2017. She explained Hamilton County is hosting a Training and Exercise Planning workshop to design their annual calendar, and after that there will be a regional meeting to fill in training gaps and rotate training locations for the next calendar year. The Hamilton County workshop is scheduled for September 6 (for first responders and EMA's) and September 7<sup>th</sup> (for private and public stakeholders). Anyone is free to attend but needs to contact Emily Lakamp to reserve a spot. Ms. Holt asked that any LEPC members who have a request for training courses needs to contact her so she can add the request to the regional planning meeting.

E-Plans – Warren County Emergency Services/ LEPC has entered into a partnership with The University of Texas at Dallas for providing E-Plan access and filing for First Responders and Tier II reporting facilities. The program is unlimited to First Responders, and facilities. The goal is to ultimately go all electronic, and give information needed in an emergency immediately to the right people at the right time. Certified letters are being created to send out to all facilities this week. First Responders have already been given access to the system.

#### **Hazardous Materials Unit:**

Mr. Waldbillig reported that there are no new updates for Greater Cincinnati Hazmat. Mr. Waldbillig did report that they have hired an equipment manager who will be in charge of calibrating and testing equipment.

#### **Health Department:**

Dustin Ratliff reported that the health department is working on multiple items right now. There are currently new Points of Distribution (POD) surveys going on right now which are addressing security and POD assessments. The Health Department is also working on their Risk Assessment for the county and they have a draft if anyone is interested in reviewing it. MR. Ratliff is also working on the Public Health Emergency Response Base Plan and hopes to have that draft completed and review for review by December.

The Warren County Combined Health District is also working on getting accredited. This is part of their strategic plan, and they have also decided as part of that plan to change their name to the Warren County Health District and will be developing a new logo. Mr. Ratliff reported that the WC Health District is now working on their new grant and will be focusing on fatality management. Mr. Ratliff said that this county is lacking a comprehensive mass fatality plan so they will be working with stakeholders including hospitals and funeral homes to look at storage capacity and daily intake numbers to help develop some guidance for the draft plan.

#### **SERC:**

Shawn Riley reported for the state. Currently, this region is working on the wrap-up of the emergency exercise cycle for the fiscal year. The new fiscal year cycle has begun already and some counties have

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scheduled their first exercises. Butler County will be hosting a tabletop exercise at Harvest land Co-Op on September 16 and Miami County will be hosting a full scale exercise in Tipp City on September 10.

Plans – The hazmat plan submissions are due by Oct 17 of this year. Mr. Riley will send out a crosswalk for those plan submissions. Mr. Riley reported that the state is also looking at electronic Tier II submissions and they have looked at E-Plans as one of the vendors to review. This project is still in the very early stages so Mr. Riley is unsure of a timeframe for when the state will make a decision on a product or if they will create their own.

RMP – Mr. Riley reported that at the July 8 SERC meeting the RMP updates were discussed. From Shawn Riley email, Reference Risk Management Plan. It looks like the legislation is moving forward now since Jeff sent out the email (at last update, it sounded like actual programmatic implementation would be 2-3 years in the future; which I assume is still the case). I checked and it appears that every county in our region has at least one active RMP site, so this does affect everyone. Hopefully some further clarification on how to move forward with this will be provided in October's statewide LEPC Conference. I will be in attendance for August's SERC meeting and will forward out any pertinent updates from there also. Finally, please see the attached link to the RMP database. You can use the advanced search feature to see the active RMP facilities in your county. Please let me know if you have any further questions...

<http://www.rtknet.org/db/rmp>

MR. Riley reported that at the SERC meeting it was also discussed whether pipelines could be used in LEPC exercises. At this time language has been proposed and sent to JACAR (the state's administrative rule committee) and when that has been reviewed and finalized more information will be sent out.

Next state LEPC meeting is scheduled for August 10 at Ohio EMA in Columbus and there is an LEPC conference October 13 in Columbus.

New Business:

**Solutions Community Counseling** – Casey Hippenhammer attended this LEPC meeting as part of Solutions Community Counseling but she reported she was also representing the Warren County Substance Abuse Coalition. Ms. Hippenhammer reported that the coalition is focused on prevention and not treatment in this area. She expressed excitement to work with the committee on future planning and asked that anyone feel free to contact her for any information on community programs.

**EPA** – Boom training is available contact Dale Farmer. He reported that the EPA has been hosting some Boom training in other counties but has not yet had the chance to host any training in Warren County. He asked if there would be a need to host this training in the county and all agreed since there are a number of creeks in this area, this training would be beneficial. Lesli Holt asked that Mr. Farmer send her some information on the training and the EMA would ask the Fire Chiefs at their meeting next week if they are interested in the EMA setting up this training with the EPA.

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Mr. Farmer also reported that Scott Glum with the EPA is no longer doing incident response so members will need to contact him if any incidents occur.

The EPA is now going to focus on enforcement of SERC violators. The program is still being enhanced, but if Mr. Farmer asked that if anyone knew of a SERC violation in the county, just to let Jeff Beattie with the EPA know. Violations would include non-reporting facilities or anyone who does not report a significant spill.

**Hospitals** – Atrium reported that they are having issues with their MARCS radios since the state took down some of the towers. Currently only their handheld MARCS radios work but hopefully their vendor can fix the other radios by the end of this week. Tri-Health, West Chester, and the Warren County Health Department also reported having MARCs radio issues when the state took down the towers.

Warren County Solid Waste District – is currently working on updating their plan which is a 5 year requirement. If anyone would like to see a copy of the updated plan, please contact the Solid Waste District office.

**Mental Health** -Jeff Rhein reported that Mental Health Recovery Services is looking into a Naloxone program for the county. There is currently already a distribution program through Atrium Medical Center Emergency Department, but there is a push to offer this drug for those with high overdose risk. MR. Rhein asked that if anyone knows a specific need for this program in their area to contact him.

**Deerfield Twp Fire** – will be hosting an active shooter exercise/training with the Sheriff's office for the next three days. Just information in case radio traffic is overheard.