



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – August 30, 2022

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the August 23, 2022, meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Tina Osborne, Clerk – present

Minutes of the August 23, 2022 meeting were read and approved.

- 22-1299 A resolution was adopted to hire Jada Smith as Protective Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 22-1300 A resolution was adopted to hire Colen Rhoades as Water Treatment Operator III, within the Warren County Water and Sewer Department. Vote: Unanimous
- 22-1301 A resolution was adopted to hire Jeremy Williams as Water Treatment Plant Technician, within the Warren County Water and Sewer Department. Vote: Unanimous
- 22-1302 A resolution was adopted to hire Trevor Fields as Sewer Collections Worker II, within the Warren County Water and Sewer Department. Vote: Unanimous
- 22-1303 A resolution was adopted to approve wage increases for multiple employees within the Water and Sewer Department. Vote: Unanimous

- 22-1304 A resolution was adopted to accept resignation of Brooke Nagy, Investigative Caseworker III, within Warren County Job and Family Services, Children Services Division, effective September 8, 2022. Vote: Unanimous
- 22-1305 A resolution was adopted to accept resignation of Kyleigh Powell, Protective Services Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division, effective August 23, 2022. Vote: Unanimous
- 22-1306 A resolution was adopted to accept resignation of Kristin Thomas, Customer Advocate I, within Warren County OhioMeansJobs, effective September 5, 2022. Vote: Unanimous
- 22-1307 A resolution was adopted to authorize the posting for “Customer Advocate I” position, within OhioMeansJobs Warren County, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 22-1308 A resolution was adopted to approve Notice of Intent to Award Bid to Barrett Paving Materials Inc. for the FY22 Union Township, Warren County – Highland Park Resurfacing CDBG Project. Vote: Unanimous
- 22-1309 A resolution was adopted to approve Notice of Intent to Award Bid to Debra-Kuempel, Inc. for the Fiber Installation for 313 Cook Road Lebanon, Ohio 45036 Humane Association / Animal Shelter. Vote: Unanimous
- 22-1310 A resolution was adopted to approve emergency procurement for the replacement of two (2) Gorman Rupp Sludge Pumps for the Aeration Building at the Waynesville Wastewater Treatment Plant. Vote: Unanimous
- 22-1311 A resolution was adopted to authorize County Engineer to execute LPA (Local Public Agency) Federal Local – Let Project Agreement with Ohio Department of Transportation (ODOT) for the Hendrickson Road Bridge #80-0.19 Rehabilitation Project (PID #117504). Vote: Unanimous
- 22-1312 A resolution was adopted to authorize acceptance of proposal MA-100046 from Allstate Tower, for tower repairs on behalf of Warren County Telecommunications. Vote: Unanimous
- 22-1313 A resolution was adopted to approve and enter into an agreement with Valpak of Cincinnati on behalf of Warren County Children Services. Vote: Unanimous
- 22-1314 A resolution was adopted to authorize the President of this Board to sign a Funding Approval/ Agreement between Warren County and the U.S. Department of Housing & Urban Development relative to the Fiscal Year 2022 Community Development Block Grant (CDBG). Vote: Unanimous

- 22-1315 A resolution was adopted to approve amendment #2 to the agreement with Universal Transportation Systems, LLC and authorize the President of this Board to sign documents relative thereto. Vote: Unanimous
- 22-1316 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 22-1317 A resolution was adopted to acknowledge approval of financial transaction. Vote: Unanimous
- 22-1318 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Cross Creek Estates, LLC, for completion of improvements in Cross Creek Estates Phase 1 – Block B situated in Deerfield Township. Vote: Unanimous
- 22-1319 A resolution was adopted to approve Cross Pond Drive and Orchard Crossing in Cross Creek Estates Phase 1 – Block B for public maintenance by Deerfield Township. Vote: Unanimous
- 22-1320 A resolution was adopted to approve a street and appurtenances bond release for Cross Creek Estates, LLC, for completion of improvements in Cross Creek Estates Phase 2 – Block A situated in Deerfield Township. Vote: Unanimous
- 22-1321 A resolution was adopted to approve Orchard Crossing and Cross Meadow Drive in Cross Creek Estates Phase 2 – Block A for public maintenance by Deerfield Township. Vote: Unanimous
- 22-1322 A resolution was adopted to approve a sidewalk bond release for Cross Creek Estates, LLC, for completion of improvements in Cross Creek Estates Phase 2 – Block A situated in Deerfield Township. Vote: Unanimous
- 22-1323 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Cross Creek Estates, LLC, for completion of improvements in Cross Creek Estates Phase 2 – Block B situated in Deerfield Township. Vote: Unanimous
- 22-1324 A resolution was adopted to approve Cross Meadow Drive in Cross Creek Estates Phase 2 – Block b for public maintenance by Deerfield Township. Vote: Unanimous
- 22-1325 A resolution was adopted to approve various record plats. Vote: Unanimous
- 22-1326 A resolution was adopted to approve supplemental appropriation adjustment within Dog and Kennel Fund #2206. Vote: Unanimous
- 22-1327 A resolution was adopted to approve supplemental amendment into Clerk of Courts Certificate of Title Administration Fund #2250. Vote: Unanimous

- 22-1328 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 22-1329 A resolution was adopted to approve supplemental appropriation into Sewer Revenue Fund #5580. Vote: Unanimous
- 22-1330 A resolution was adopted to approve appropriation adjustment from Common Pleas Court Services Fund #11011223 into #11011220. Vote: Unanimous
- 22-1331 A resolution was adopted to approve appropriation within Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 22-1332 A resolution was adopted to approve and appropriation adjustment within Prosecutor Fund #11011150. Vote: Unanimous
- 22-1333 A resolution was adopted to approve appropriation adjustment within Coroner's Fund #11012100 Vote: Unanimous
- 22-1334 A resolution was adopted to approve appropriation adjustment within Coroner's Fund #11012100. Vote: Unanimous
- 22-1335 A resolution was adopted to approve appropriation adjustment within the Building and Zoning Department Fund #11012300. Vote: Unanimous
- 22-1336 A resolution was adopted to approve appropriation adjustment within Solid Waste Management District Fund #2256. Vote: Unanimous
- 22-1337 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 22-1338 A resolution was adopted to approve appropriation adjustments within Telecommunications Department Fund #4492. Vote: Unanimous
- 22-1339 A resolution was adopted to approve appropriation adjustment within the Water Revenue Fund No. 5510. Vote: Unanimous
- 22-1340 A resolution was adopted to approve appropriation adjustment within the Sewer Revenue Fund No. 5580. Vote: Unanimous
- 22-1341 A resolution was adopted to approve appropriation adjustment within Property Casualty Insurance Fund #6637. Vote: Unanimous
- 22-1342 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Susan Murdock, Mason Challenge League, was present to thank the Board for funding the handicap accessible ball fields at Makino Park in Mason.

Ms. Murdock provided background information on the Challenge League including the expansion of the league to include adults. She then presented a photo to the Board with a signed thank you from a Challenge League team.

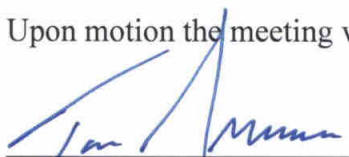
Martin Russell, Deputy County Administrator, provided background information relative to revenue and expenses for 2022 and requested the need for direction relative to the upcoming adjusted 2023 budget memo.

Mr. Russell stated that upon analysis of finances that he and the County Administrator have completed, along with taking into consideration the tax budget requests, they are recommending the Board set 4% as the target maximum increase over the 2022 approved budget for the 2023 budget request.

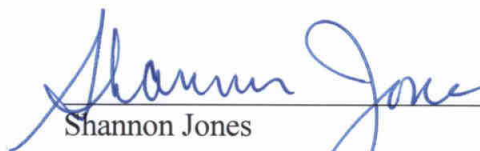
The Board discussed the various concerns with inflation as well as employee retention and recruitment relative to pay.

Upon further discussion, the Board agreed to the target of 4% as recommended.

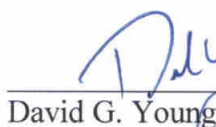
Upon motion the meeting was adjourned.



Tom Grossmann, President



Shannon Jones



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 30, 2022, in compliance with Section 121.22 O.R.C.

A handwritten signature in blue ink, appearing to read "Tina Osborne", written over a horizontal line.

Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio