



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**406 Justice Drive, Lebanon, Ohio 45036**

**[www.co.warren.oh.us](http://www.co.warren.oh.us)**

**[commissioners@co.warren.oh.us](mailto:commissioners@co.warren.oh.us)**

*Telephone (513) 695-1250*

*Facsimile (513) 695-2054*

**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO

MINUTES: Regular Session – July 5, 2022

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsugPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the June 28, 2022, meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Tina Osborne, Clerk – present

Minutes of the June 28, 2022, meeting were read and approved.

- 22-0975      A resolution was adopted to amend resolution #22-0887 approving wage increases for multiple employees within the Water and Sewer Department. Vote: Unanimous
- 22-0976      A resolution was adopted to hire Jillian Davis as Water and Sewer Utility Clerk I, within the Warren County Water and Sewer Department. Vote: Unanimous
- 22-0977      A resolution was adopted to approve the transfer of Traci Guthrie to the position of Fiscal Assistant – Accounting within the Water and Sewer Department from Facilities Management. Vote: Unanimous
- 22-0978      A resolution was adopted to authorize the posting for Business Manager, within the Facilities Management Department in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 22-0979      A resolution was adopted to approve reclassification of Kody Sanders within the Facilities Management Department. Vote: Unanimous
- 22-0980      A resolution was adopted to hire Lisa Hicks as the Community Manager within the Telecommunications Department. Vote: Unanimous

- 22-0981 A resolution was adopted to rescind resolution #22-0942 which authorized the hiring of Brenda McKinney, Eligibility Referral Specialist II, within Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 22-0982 A resolution was adopted to hire Carrie Marshall as Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 22-0983 A resolution was adopted to hire Alyssa Hardin as an EMA Emergency Plans Assistant for Warren County Emergency Services. Vote: Unanimous
- 22-0984 A resolution was adopted to accept resignation of Victoria Lane, Emergency Communications Operator, within the Warren County Department of Emergency Services, effective July 13, 2022. Vote: Unanimous
- 22-0985 A resolution was adopted to accept resignation of Cortescia Davis, Emergency Communications Operator, within Warren County Department of Emergency Services, effective June 7, 2022. Vote: Unanimous
- 22-0986 A resolution was adopted to accept resignation of Holly Holwadel, Emergency Communications Operator, within Warren County Department of Emergency Services, effective June 6, 2022. Vote: Unanimous
- 22-0987 A resolution was adopted to accept resignation of Kim Berry, Benefits Specialist, within Warren County Office of Management and Budget, effective September 23, 2022. Vote: Unanimous
- 22-0988 A resolution was adopted to authorize the posting for Benefits Specialist Position, within the Warren County Office of Management and Budget, in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 22-0989 A resolution was adopted to hire Kelsey Sams as Kinship an Adoption Navigator, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 22-0990 A resolution was adopted to reappoint Mike Geygan to the Sinclair Community College Board of Trustees. Vote: Unanimous
- 22-0991 A resolution was adopted amending the minutes, in part, from the September 22, 2020, virtual and in person meeting, and to correct the record of proceedings of the Board of County Commissioners. Vote: Unanimous
- 22-0992 A resolution was adopted to amend Section 1.09: State Fraud Reporting System Information within the Personnel Policy Manual. Vote: Unanimous
- 22-0993 A resolution was adopted to set public hearing for rezoning application of Melena Properties LLC (Case #2022-05), to rezone approximately 10 acres from General Industrial Manufacturing Zone "I2" to General Industrial Manufacturing Zone "I2" as a Planned Unit Development in Union Township. Vote: Unanimous

- 22-0994 A resolution was adopted to waive fees associated with the St. Margaret of York Catholic Church Festival. Vote: Unanimous
- 22-0995 A resolution was adopted to authorize the President of this Board to sign a satisfaction of mortgage for Mark and Jennifer Cornett. Vote: Unanimous
- 22-0996 A resolution was adopted to approve amendment to the Warren County Water and Sewer Department work rules. Vote: Unanimous
- 22-0997 A resolution was adopted to approve an amendment to the agreement with Rumpke of Ohio, Inc. for hauling and disposal of biosolids at the Lower Little Miami Wastewater Treatment Plant. Vote: Unanimous
- 22-0998 A resolution was adopted to enter into a classroom training agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 22-0999 A resolution was adopted to approve and enter into a memorandum of understanding with Kinect on behalf of Warren County Department of Children Services. Vote: Unanimous
- 22-1000 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 22-1001 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 22-1002 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 22-1003 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with Grand Communities, LLC for installation of certain improvements in Providence Subdivision, Section Twelve, Block B situated in Hamilton Township. Vote: Unanimous
- 22-1004 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Grand Communities, LLC for installation of certain improvements in Providence Subdivision, Section Twelve, Block B situated in Hamilton Township. Vote: Unanimous
- 22-1005 A resolution was adopted to approve various record plats. Vote: Unanimous
- 22-1006 A resolution was adopted to approve operational transfer from Commissioners fund #11011112 into Children Services fund #2273. Vote: Unanimous
- 22-1007 A resolution was adopted to approve operational transfers of interest earnings from Commissioners fund #11011112 into Water funds #5510, #5583, Sewer funds #5580 and #5575. Vote: Unanimous

- 22-1008 A resolution was adopted to accept an amended certificate and approve supplemental appropriations into OhioMeansJobs fund #2258. Vote: Unanimous
- 22-1009 A resolution was adopted to approve supplemental appropriation into Human Services fund #2203
- 22-1010 A resolution was adopted to approve appropriation adjustment from Commissioners general fund #11011110 into Prosecutor's Office fund #11011150. Vote: Unanimous
- 22-1011 A resolution was adopted to approve appropriation adjustment from Commissioners general fund #11011110 into Sheriff's Office fund #11012200. Vote: Unanimous
- 22-1012 A resolution was adopted to approve appropriation adjustment from Commissioners general fund #11011110 into Common Pleas Court fund #11011223. Vote: Unanimous
- 22-1013 A resolution was adopted to approve appropriation adjustment from Commissioners general fund #11011110 into Emergency Services fund #11012850. Vote: Unanimous
- 22-1014 A resolution was adopted to approve appropriation adjustment within Coroner's fund #11012100. Vote: Unanimous
- 22-1015 A resolution was adopted to approve appropriation adjustment within Coroner's fund #11012100. Vote: Unanimous
- 22-1016 A resolution was adopted to approve appropriation adjustments from Telecommunications Department fund #11012811 into 11012810. Vote: Unanimous
- 22-1017 A resolution was adopted to approve appropriation adjustment from Veterans fund 11015220 into 11015210. Vote: Unanimous
- 22-1018 A resolution was adopted to approve appropriation adjustment from Veterans fund 11015220 into 11015210. Vote: Unanimous
- 22-1019 A resolution was adopted to approve appropriation adjustment within Engineer's Office fund 2202. Vote: Unanimous
- 22-1020 A resolution was adopted to approve appropriation adjustment within Engineer's Office fund 2202. Vote: Unanimous
- 22-1021 A resolution was adopted to approve appropriation adjustment within Engineer's Office fund 2202. Vote: Unanimous

- 22-1022 A resolution was adopted to approve appropriation adjustments within Human Services fund #2203. Vote: Unanimous
- 22-1023 A resolution was adopted to approve appropriation adjustment within Juvenile Court fund #2243. Vote: Unanimous
- 22-1024 A resolution was adopted to approve appropriation adjustment withing Transit fund #2299. Vote: Unanimous
- 22-1025 A resolution was adopted to approve appropriation adjustment withing Transit fund #2299. Vote: Unanimous
- 22-1026 A resolution was adopted to approve appropriation adjustment within the Water Revenue fund No. 5510. Vote: Unanimous
- 22-1027 A resolution was adopted to approve appropriation adjustment within the Sewer Revenue fund No. 5580. Vote: Unanimous
- 22-1028 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 22-1029 A resolution was adopted to authorize necessary documentation for the payment of American Rescue Plan Act funds toward the Middletown Multi-Use Entertainment Venue. Vote: Unanimous
- 22-1030 A resolution was adopted to approve an emergency procurement of nitrifying bacteria for Waynesville WWTP to treat high nitrogen ammonia levels in one of the treatment tanks. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Martin Russell, Deputy County Administrator, was present to provide an update on the Middletown Multi-Use Entertainment Venue project.

Mr. Russell reviewed the authorization of the Board to utilize American Rescue Plan Act (ARPA) dollars through a partnership with the Warren County Port Authority and the City of Middletown for the purposes of a market demand, competitive analysis, and financial feasibility study related to the Middletown Multi-Purpose Entertainment Venue. He stated that the project is progressing well and starting to move quickly through the process. He stated that the goal of the development team is to be out to financing by the end of Q4 with an anticipated opening date

in the late summer of 2024. The study approved in partnership with the City of Middletown is moving into Phase 2 of the process.

Mr. Russell stated that he is asking that the BOCC approve a resolution authorizing the remainder of the \$3.5 million (over \$3.3 million) in the framework for this project be appropriated.

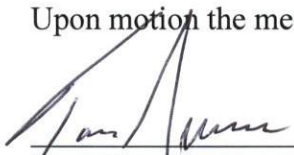
Upon discussion, the Board resolved (Resolution #22-1029) to authorize necessary documentation for the payment of American Rescue Plan Act funds toward the Middletown Multi-Use Entertainment Venue.

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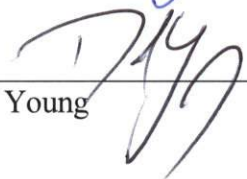
On motion, upon unanimous call of the roll, the Board entered into executive session to discuss hiring within Children Services at 9:03 a.m. pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 9:07 a.m.

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Upon motion the meeting was adjourned.

  
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Tom Grossmann, President

  
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Shannon Jones

  
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David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 5, 2022, in compliance with Section 121.22 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners