



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – May 24, 2022

The Board met in regular session pursuant to adjournment of the May 17, 2022, meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Tina Osborne, Clerk – present

Minutes of the May 10, 2022 and May 17, 2022 meetings were read and approved.

- 22-0729 A resolution was adopted to remove probationary employee, Mark Lashley, within Water and Sewer Department. Vote: Unanimous
- 22-0730 A resolution was adopted to approve reclassification of Ryan Powell and Brent Powell within the Water and Sewer Department. Vote: Unanimous
- 22-0731 A resolution was adopted to accept resignation of Craig Gabbard, within the Warren County Water and Sewer Department, effective June 1, 2022. Vote: Unanimous
- 22-0732 A resolution was adopted to hire Rachel Overman as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 22-0733 A resolution was adopted to hire Haley Stalbosky as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 22-0734 A resolution was adopted to hire Kyle Purdy as Sewer Collections Worker I within the Warren County Water and Sewer Department. Vote: Unanimous
- 22-0735 A resolution was adopted to hire Emily Daniel as Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 22-0736 A resolution was adopted to hire David Barnes as Sewer Collection Worker II, within the Warren County Water and Sewer Department. Vote: Unanimous
- 22-0737 A resolution was adopted to approve the transfer of Garrett Wilson to the position of Electronics Technician II within the Facilities Management Department from the position of Infrastructure Systems Supervisor within the Telecommunications Department. Vote: Unanimous
- 22-0738 A resolution was adopted to approve pay increases for multiple employees within the Wastewater Division of the Water and Sewer Department. Vote: Unanimous
- 22-0739 A resolution was adopted to approve appointment of Initial Region 14 representative and alternate representative to the OneOhio Recovery Foundation, Inc. Board. Vote: Unanimous
- 22-0740 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday May 26, 2022. Vote: Unanimous
- 22-0741 A resolution was adopted to approve emergency repair to the aeration blower motor #2 located at the Little Lower Miami Wastewater Treatment Plant. Vote: Unanimous
- 22-0742 A resolution was adopted to approve Changer Order #4 to the contract with Peterson Construction Company for the Franklin Area Water Treatment Plant Membrane Softening Upgrades Project. Vote: Unanimous
- 22-0743 A resolution was adopted to authorize the acceptance of Quote #001457 with Secure Cyber Defense, LLC on behalf of Warren County Telecommunications. Vote: Unanimous
- 22-0744 A resolution was adopted to set and advertise Public Hearing #2 to designate projects Warren County intends to fund for the FY 2022 Community Development Block Grant (CDBG) Urban Entitlement Program. Vote: Unanimous
- 22-0745 A resolution was adopted to authorize posting of Notice of Intent to request release of funds in County Administration Building for FY 2022 Community Development Block Grant Projects. Vote: Unanimous
- 22-0746 A resolution was adopted to enter into contract with Larry Smith, Inc. for the Columbia Road Water Main Improvements – Phase 2 Project. Vote: Unanimous
- 22-0747 A resolution was adopted to enter into an office space reimbursement agreement with OhioMeansJobs Warren County. Vote: Unanimous
- 22-0748 A resolution was adopted to approve extension of the agreement with Salvatore Consiglio, CPA, Inc. as WIOA Fiscal Agent for the Area 12 Workforce Development Board. Vote: Unanimous

- 22-0749 A resolution was adopted to authorize the President of this Board to execute a contract with Central Clinic Behavioral Health for the mentoring services on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 22-0750 A resolution was adopted to enter into an agreement with Wright State University College of Health, Education, and Human Services on behalf of Warren County Children Services. Vote: Unanimous
- 22-0751 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 22-0752 A resolution was adopted to acknowledge approval of financial transactions. Vote: Unanimous
- 22-0753 A resolution was adopted to approve various record plats. Vote: Unanimous
- 22-0754 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Emergency Services Fund #11012850. Vote: Unanimous
- 22-0755 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2227. Vote: Unanimous
- 22-0756 A resolution was adopted to approve appropriation adjustments within Common Pleas Court Funds #11011220 and #11011223. Vote: Unanimous
- 22-0757 A resolution was adopted to approve appropriation adjustment within Facilities Management #11011600. Vote: Unanimous
- 22-0758 A resolution was adopted to approve appropriation adjustment within Engineer Fund #2202. Vote: Unanimous
- 22-0759 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 22-0760 A resolution was adopted to approve appropriation adjustment within Facilities Management #4467. Vote: Unanimous
- 22-0761 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 22-0762 A resolution was adopted to accept resignation of Susan Walther, Director, within the Warren County Department of Job and Family Services, Children Services Division, effective June 10, 2022. Vote: Unanimous
- 22-0763 A resolution was adopted to authorize for posting for Director position, within the Warren County Department of Job and Family Services, Children Services Division, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous

- 22-0764 A resolution was adopted to enter into a subrecipient agreement with Joy Outdoor Education Center Foundation, Inc. DBA Camp Joy relative to the American Rescue Plan – Coronavirus State and Local Fiscal Recovery Funds. Vote: Unanimous
- 22-0765 A resolution was adopted to enter into subrecipient agreement with Warren County Agricultural Society relative to the American Rescue Plan – Coronavirus State and Local Fiscal Recovery Funds. Vote: Unanimous
- 22-0766 A resolution was adopted to enter into a subrecipient agreement with Cincinnati Scenic Railway relative to the American Rescue Plan – Coronavirus State and Local Fiscal Recovery Funds. Vote: Unanimous
- 22-0767 A resolution was adopted to enter into a subrecipient agreement with Warren County Convention and Visitors Bureau relative to the American Rescue Plan – Coronavirus State and Local Fiscal Recovery Funds. Vote: Unanimous
- 22-0768 A resolution was adopted to elect “standard allowance” of up to \$10,000,000 as of the amount of revenue loss for the use of government services under Section 603(c)(1)(C) of the American Rescue Act Plan. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Susanne Mason, Program Manager, was present for a work session to discuss four (4) American Rescue Plan Act (ARPA) projects relative to non-profit revenue loss.

Mrs. Mason presented the following proposed agreements, stating that all documentation has been provided and agreements have been signed:

1. Camp Joy – Revenue loss of \$200,000
2. Warren County Agricultural Society – Revenue loss of \$250,000
3. Cincinnati Scenic Railroad (LM Scenic Railroad) - \$300,000
4. Warren County Convention and Visitor’s Bureau - \$2 million

Upon discussion, the Board approved the agreements as presented.

Tiffany Zindel, County Administrator, discussed the two options for allocation of ARPA dollars received. She explained the option to utilize a formula or take the standard allowance of \$10 million. She then recommended the Board take the standard allowance of \$10 million and presented a resolution for consideration.

Commissioner David Young discussed the clear correlation between inflation and the timing that the ARPA dollars were approved by Congress. He then discussed the federal deficit as well as the choices this Board has made to utilize the funds in a way to invest in Warren County as our residents will be paying for this federal debt whether we choose to take it or not.

Upon discussion, the Board resolved (Resolution #22-0768) to elect “standard allowance” of up to \$10,000,000 as of the amount of revenue loss for the use of government services under Section 603(c)(1)(C) of the American Rescue Plan Act.

Lauren Cavanaugh, Human Services Director, was present to discuss the Workforce Stabilization Scholarship Program.

Mrs. Cavanaugh presented the attached PowerPoint presentation explaining the childcare scholarship program that is meant to serve those who are currently not in the workforce and are about to join and those currently in the workforce where the high cost of childcare is hindering their ability to maintain employment.

Mrs. Cavanaugh explained how the program would work as well as the proposed income eligibility guidelines, with a proposed amount of 300 total scholarships over the 2-year scholarship period.

There was discussion on how this program could help Warren County.

Commissioner Shannon Jones stated that this workforce initiative will not only help fill vacant jobs but also help towards self-sufficiency. She stated that if the program isn't utilized then the money would not be spent, but if it is successful, then they would have succeeded in getting 300 people back to work.

There was discussion relative to the program providing a helping hand to those trying to get off public assistance as well as the preference of how scholarship would be awarded.

Adam Nice, Assistance Prosecutor, stated that this program is for people who have been negatively impacted from COVID-19, per the ARPA guidelines.

Upon discussion, the Board stated their concurrence to proceed with the program.

Chris Brausch, Sanitary Engineer, was present for a work session to discuss the Sharts Road Public Water System.

Mr. Brausch presented the attached PowerPoint presentation, explaining the Warren County Water System relative to the Ohio EPA, as well as his 5-year goal to consolidate/reduce Warren County's water system down to two districts by transferring the 54 accounts within the Sharts Public Water System to the City of Springboro.

Mr. Brausch explained that Warren County purchases the water for the 54 homes within the Sharts System from the City of Springboro. He explained that we charge the customers our rate, even though the water is purchased from Springboro, with Warren County providing maintenance for the lines as well as the daily water testing required from the Ohio EPA.

Mr. Brausch then presented the outline of a plan to merge this system with the City of Springboro, proposing to subsidize the rates from 10 – 15 years to lessen the financial impact on these customers. He stated that their rates would gradually increase to meet the rates charged by Springboro.

There was discussion from the Board relative to Warren County already subsidizing this system as the cost of water and maintenance is higher than other areas.

Mr. Brausch explained that the workforce is getting smaller, and he is looking for ways to utilize his current staff to maximum efficiency.

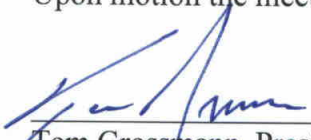
There was discussion relative to the operational costs that would be eliminated versus the high cost to subsidize these customers for the next 10 – 15 years.

The Board stated their need to compare actual costs prior to making any decision in this request.

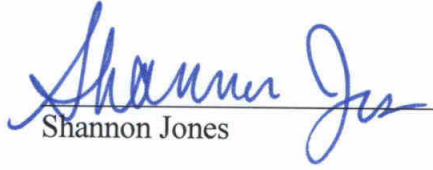
The Board discussed the inability to purchase vehicles in the market relative to the lack of supply.

Upon discussion, the Board authorized the approval of requisitions for the purchase of vehicles to the delegated staff when the purchase is deemed time sensitive.


Upon motion the meeting was adjourned.



Tom Grossmann, President

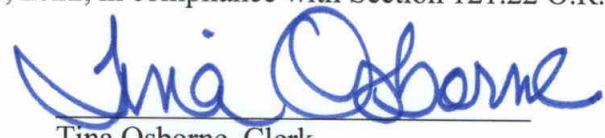


Shannon Jones

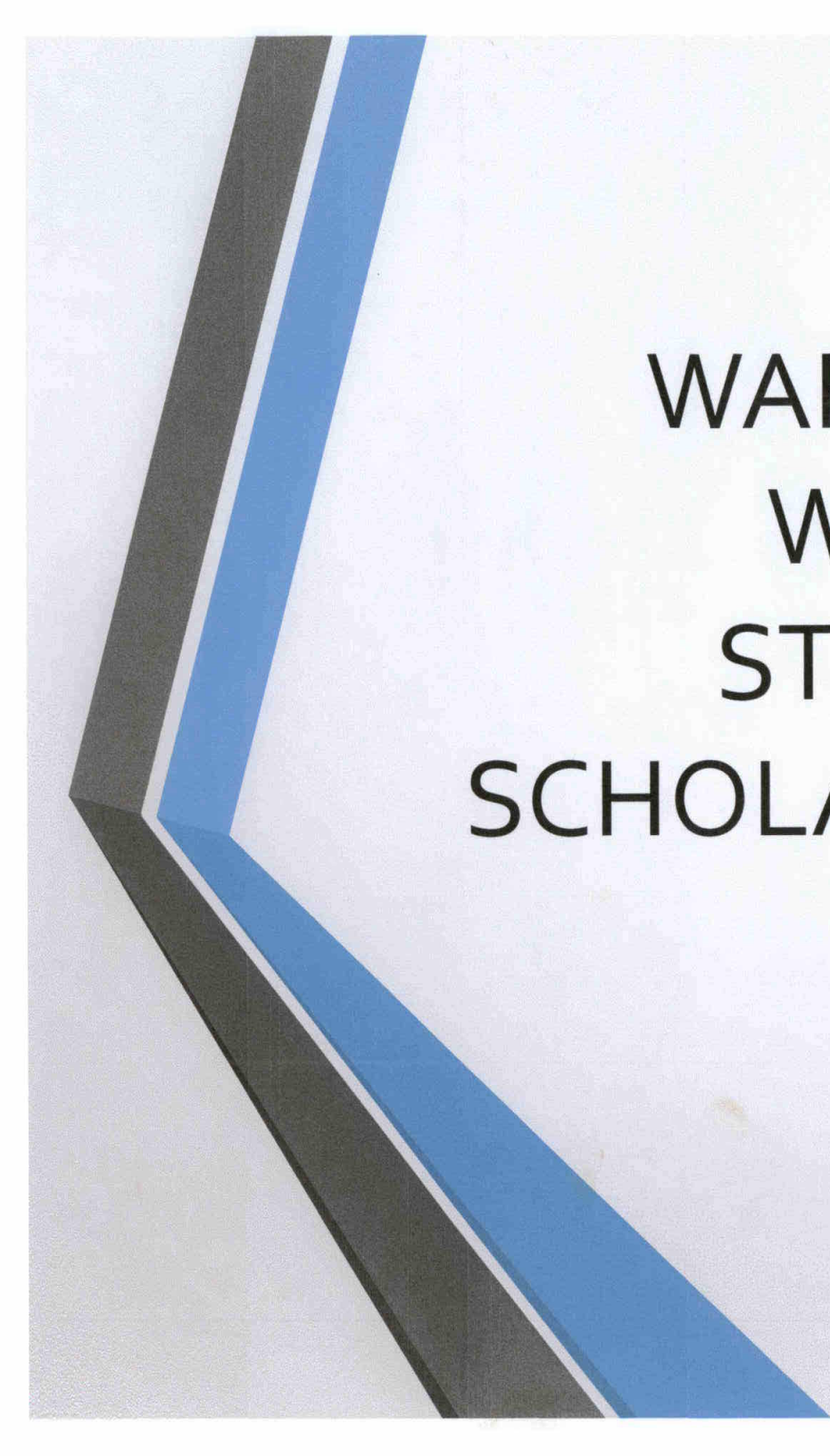


David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on May 24, 2022, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio



WARREN COUNTY
WORKFORCE
STABILIZATION
SCHOLARSHIP PROGRAM
(WSSP)

Warren County Workforce Stabilization Scholarship Program (WSSP)

- The Warren County Workforce Stabilization Scholarship Program (WSSP) is meant to serve those who are currently not in the workforce and are about to join the Workforce.
- And those currently in the workforce where the high cost of child care is hindering their ability to maintain employment.

About WSSP

- All licensed child care programs in Warren County are eligible to participate in the WSSP program.
- Administered by Warren County JFS and funded by the Warren County Board of County Commissioners through ARPA dollars.
- Licensed child care programs can apply on behalf of parents/caretakers.
- The household income must be between 142%-175% of FPL.

About WSSP (cont'd)

- Each licensed provider may offer no more than ten scholarships while funding lasts.
 - The ten scholarship limit may be increased if money/scholarships are not fully obligated.
- The program provides 300 total scholarships over a 2-year period not to exceed \$10,000 per scholarship per year.
- Licensed child care programs may re-apply for a household for a second year of scholarship assistance.
- Households will not be eligible if they are currently receiving assistance through the Publicly Funded Child Care Program.

Income Eligibility

HOUSEHOLD SIZE	143% OF FPL	175% OF FPL
1	\$18,418	\$22,540
2	\$24,911	\$30,485
3	\$31,403	\$38,430
4	\$37,895	\$46,375
5	\$44,387	\$54,375
6	\$50,879	\$62,265
7	\$57,375	\$70,210
8	\$63,864	\$78,155

Qualifying Activities

- Paid employment on a full-time or part-time basis,
- Basic education activities and require proof of enrollment (full or part time),
- Post-secondary education activities (full or part time),
- Vocational and occupational job skills training that is directly related to the caretaker's employment goal (full or part time).

How to Apply

- Households may apply for a scholarship by working with a participating licensed child care program, who will start the application on the household's behalf.
- The application will be submitted to Warren County Job and Family Services for review.
- Job and Family Services may need to request the following to determine if a household meets the financial eligibility;
 - Check Stubs, if working,
 - Offer letter from employer that outlines hours worked and rate of pay,
 - Class schedules.
- If approved, both the licensed child care provider and household will be notified via email.
- If denied, both the licensed child care provider and household will be notified via email.

Scholarship Amount Determination

- Each scholarship amount is determined based on three factors;
 - The type of desired child care program,
 - Age of the child to be enrolled,
 - Payment policies of individual providers.
- The maximum amount of scholarship dollars granted in one year is \$10,000.
- Funds are paid directly to the child care program on the household's behalf.
- The Department of Job and Family Services will verify monthly the continued enrollment of the child(ren) prior to sending the monthly scholarship payment to the licensed child care program.

Administration

- (1) Temporary Full-time Supervisor (\$17.50 per hour)
- (2) Temporary Full-time Caseworkers (\$16.07 per hour)

	YEAR 1	YEAR 2
REVENUE	\$1,659,500	\$1,657,000
EXPENDITURES		
Salaries & Benefits	\$155,000	\$155,000
Materials & Supplies	\$3,000	\$500
Other	\$1,500	\$1,500
Scholarships (150 PER YEAR)	\$1,500,000	\$1,500,000
TOTAL EXENDITURES	\$1,659,500	\$1,657,000

TWO YEAR PROGRAM BUDGET
TOTAL 2-YEAR ALLOCATION = \$3,316,500

Sneak Peek Project # 3

Child Care Program Expansion

- Below are some examples of potential investments that could be made with ARPA to assist with the expansion of current programs that plan to offer more Publicly Funded Child Care spots and 2nd and 3rd shift child care.
 - A child care program based out of Franklin is seeking to utilize Pennyroyal Elementary which will become available Fall of 2023 to expand. They would offer PFCC spots as well as 2nd and 3rd shift care.
 - YMCA in Lebanon included in their strategic plan to expand child care space which would increase PFCC capacity to 100+ children.
 - Goddard is interested in expanding their services with a center that focuses on children of single parents to include; wrap around services, PFCC focus and 2nd and 3rd shift care.



Questions?

WARREN COUNTY WORKFORCE STABILIZATION SCHOLARSHIP PROGRAM

The Warren County Workforce Stabilization Scholarship Program (WSSP) is meant to serve those who are currently not in the workforce or those within the workforce where the high cost of child care is hindering their ability either seek or maintain employment.

ABOUT WSSP

- All licensed child care programs in Warren County are eligible to participate in the WSSP program.
- The program will be administered by Warren County Job and Family Services and is funded by the Warren County Board of County Commissioners through ARAP dollars.
- Licensed child care programs can apply for parents/caretakers who are either getting back into the workforce or are in the workforce and are struggling financially to afford their current child care expenses.
- The household income must meet the income eligibility requirements (see chart below).
- Each licensed provider may offer no more than ten scholarships while funding lasts.
- The program provides 300 total scholarships over a 2-year period not to exceed \$10,000 per year.
- Licensed child care programs may apply for a household again for a second year of scholarship assistance.
- Households are not eligible if they are currently receiving assistance through the Publicly Funded Child Care Program.

ELIGIBILITY

- To be eligible a household income must be between 143%-175% of the Federal Poverty Guidelines.
- Also, the household must be participating in a qualifying activity.

INCOME ELIGIBILITY CHART

HOUSEHOLD SIZE	143% OF FPL	175% OF FPL
1	\$18,418	\$22,540
2	\$24,911	\$30,485
3	\$31,403	\$38,430
4	\$37,895	\$46,375
5	\$44,387	\$54,375
6	\$50,879	\$62,265
7	\$57,375	\$70,210
8	\$63,864	\$78,155

A household's income will be determined at the beginning of the process. Much like a college scholarship, once the household's need has been demonstrated, the scholarship is committed to that household only. The only circumstance that would put a scholarship in jeopardy is changing child care providers.

QUALIFYING ACTIVITIES

A qualifying activity includes the following;

- Paid employment on a full-time or part-time basis,
- Basic education activities and require proof of enrollment (full or part time),
- Post-secondary education activities (full or part time),
- Vocational and occupational job skills training that is directly related to the caretaker's employment goal (full or part time).

HOW TO APPLY

- Households may apply for a scholarship by working with a participating licensed child care program, who will start the application on the household's behalf.
- The application will be submitted to Warren County Job and Family Services for review by the licensed child care program.
- Job and Family Services may need to request the following to determine if a household meets the financial eligibility;
 - Check Stubs, if working,
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SCHOLARSHIP AMOUNT DETERMINATION

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 - The type of desired child care program,
 - Age of the child to be enrolled,
 - Payment policies of individual providers.

The maximum amount of scholarship dollars granted in one year is \$10,000. Funds are paid directly to the child care program on the household's behalf. The Department of Job and Family Services will verify monthly the continued enrollment of the child(ren) prior to sending the monthly scholarship payment to the licensed child care program.

ADMINISTRATION

- (1) Full-time Supervisor over the program. (\$17.50 per hour)
 - The supervisor role is to review each scholarship approval and verify accuracy.
 - Work directly with each licensed child care program to set up payment, vendor account (if needed), track payments, verify continued enrollment.
 - Maintains all communication with providers
 - Tracks all statistics
 - Oversees the caseworker
 - Reports to the Director of JFS

- (2) Full-time Caseworkers (\$16.07 per hour)
 - Determine eligibility for the program
 - Request any necessary verifications from the household
 - Sends the approval or denial email to both the household and provider
 - Reports to the WSSP Supervisor

TWO YEAR PROGRAM BUDGET

	YEAR 1	YEAR 2
REVENUE	\$1,659,500	\$1,657,000
EXPENDITURES		
Salaries & Benefits	\$155,000	\$155,000
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Other	\$1,500	\$1,500
Scholarships (150 PER YEAR)	\$1,500,000	\$1,500,000
TOTAL EXENDITURES	\$1,659,500	\$1,657,000

TOTAL 2-YEAR ALLOCATION = \$3,316,500



WATER & SEWER DEPARTMENT

Work Session

AGENDA

1. Sharts Road Public Water System

Warren County Commissioners
May 24, 2022



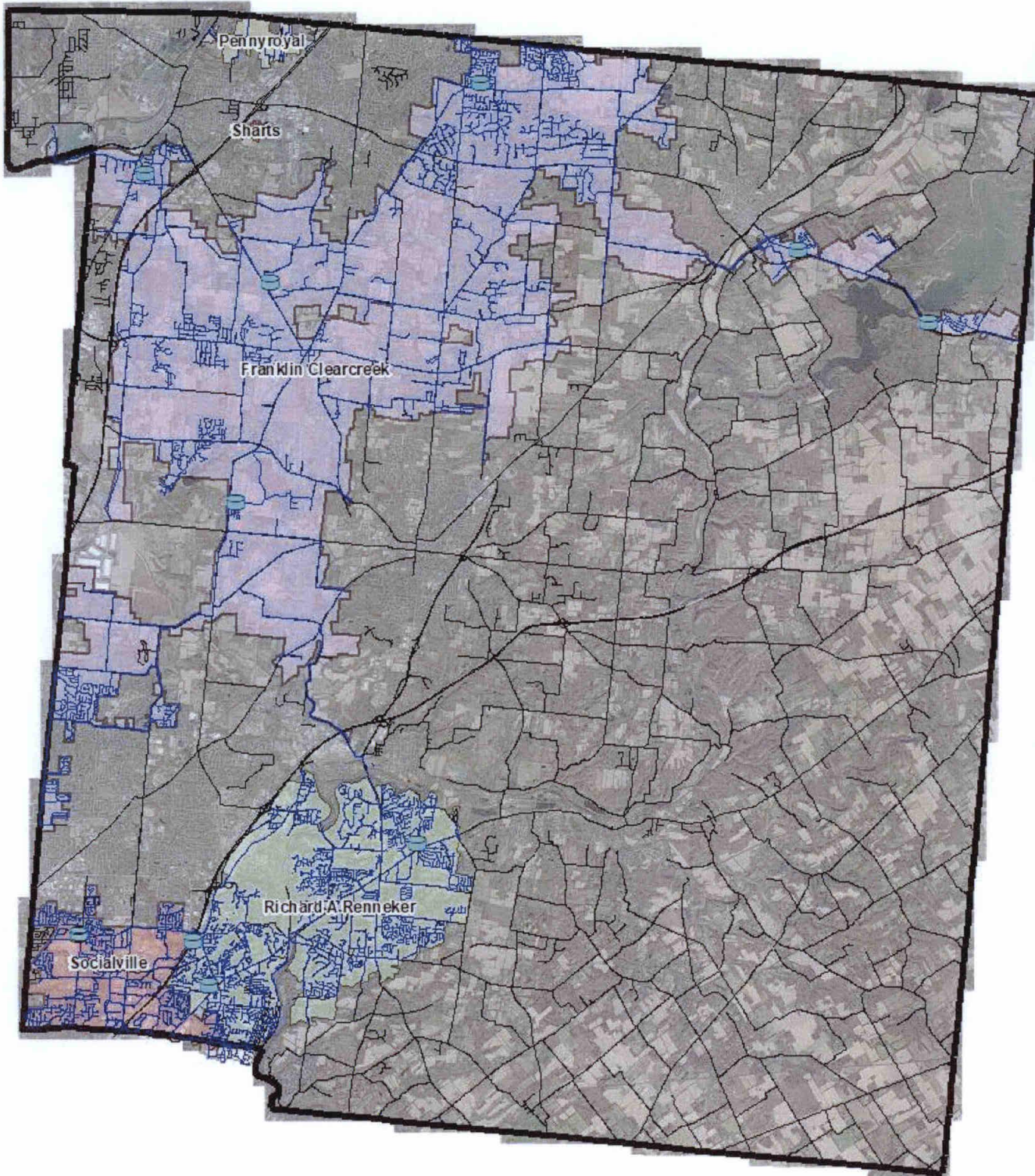
Water & Sewer Department

2016 Survey

Warren County is the largest water provider in the County, the 15th largest in Ohio, and we are growing.

- 2022 Budget of \$22 Million
- 68 Employees (11 vacant positions)
- 2 Water Treatment Plants
- 5 Booster Pump Stations
- 9 Elevated Water Towers
- 5 Public Water Systems

Rank	Public Water System	Customer Population
1	City of Cleveland	1,262,955
2	City of Columbus	1,159,817
3	City of Cincinnati	749,000
4	City of Toledo	360,000
5	City of Akron	280,000
6	Montgomery County	260,805
7	Aqua Ohio	173,000
8	City of Youngstown	148,000
9	City of Dayton	142,000
10	Del-Co Water Company	141,407
11	Lake County	115,835
12	Clermont County	113,000
13	Butler County	109,988
14	City of Canton	98,260
15	Warren County	77,000
16	Lorain County	71,074
17	City of Elyria	68,000
18	City of Lima L	65,619
19	City of Lorain	64,152
20	City of Hamilton	62,477
21	City of Springfield	59,357
22	City of Lakewood	52,100
23	City of Mansfield	51,000
24	City of Cuyahoga Falls	49,652
25	City of Middletown	48,694



Water Systems

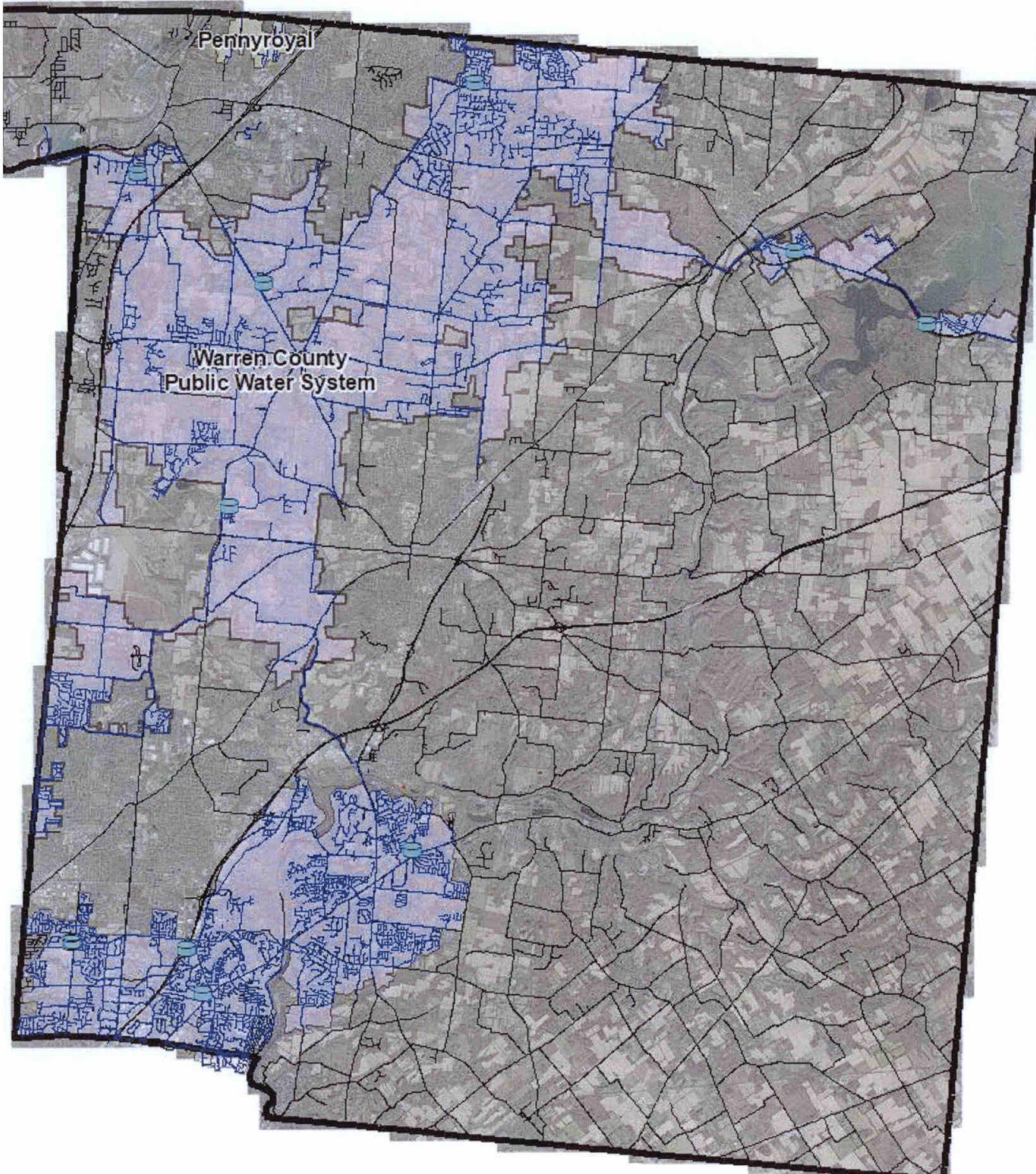
We operate Five Ohio EPA regulated Public Water Systems (PWS) located throughout the County.

OPTIMIZATION

Consolidating/reducing the number of Public Water Systems allows for efficient operations.

Public Water System	ID No.	Accounts	Status	Notes
Franklin-Clearcreek	PWSID 8301603	14283	Active	
Richard A Renneker	PWSID 8301512	14098	Active	
Socialville	PWSID 8304203	4622	Active	
Pennyroyal	PWSID 8301803	347	Active	
Sharts Road	PWSID 8346912	54	Active	
Massie Wayne	PWSID 8345912	---	Retired	Waterline extension completed in 2019
Franklin-Lebanon	PWSID 8301712	---	Retired	Union Rd WTP Demolished in 2011
Beal Road	PWSID 8304303	---	Retired	Waterline extension completed in 2011
Township Line Road	PWSID 8303903	---	Retired	Waterline extension completed in 2007
Village of Corwin	PWSID 8303603	---	Retired	Merged into Massie Wayne in 2007

Goal: Consolidate/Reduce to Two Public Water Systems



5-Year Goal

Consolidate into two
Public Water Systems

Pennyroyal PWS &
Warren County
Combined PWS

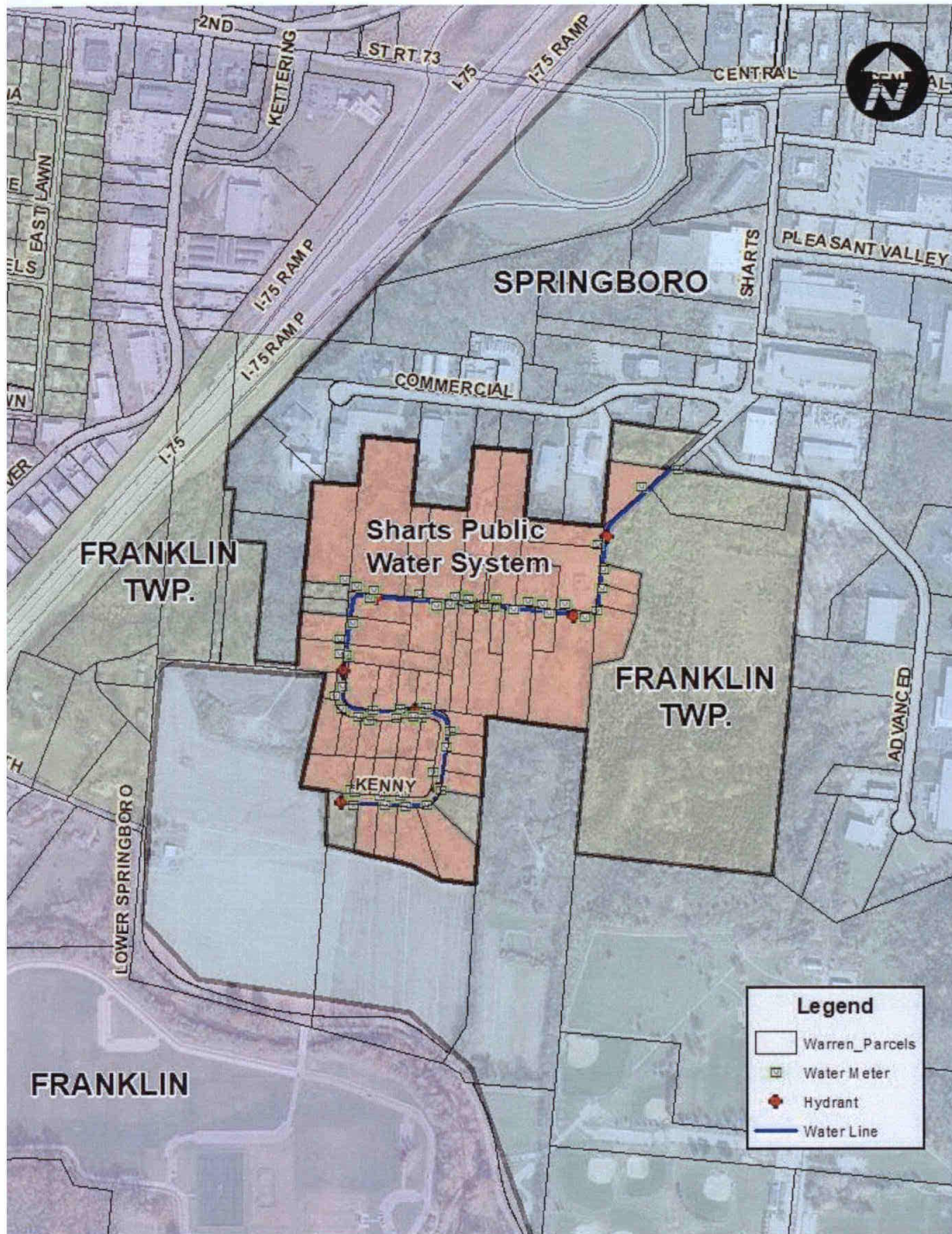
SHARTS PUBLIC WATER SYSTEM

Customer Accounts: 54
Waterline: 4,000 feet
Installation: 1995
Cost of Service: High
Purchased Water: Springboro

County Purchase Rate from City:
\$4.56/1,000 gal

County Customer User Rate:
\$4.56/1,000 gal

Every dollar collected from customers is paid to
Springboro for the purchase of wholesale
water.



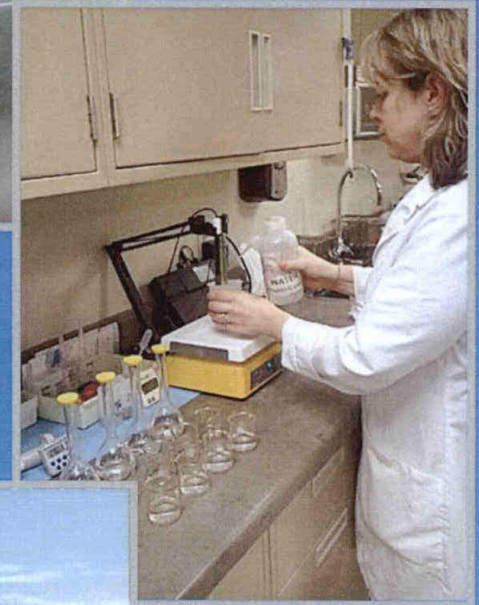
0 625 1,250 2,500 Feet

February 2022

Consolidating water systems allow for efficient operations that result in reduced costs

Operating a System Requires:

- Daily chlorine residual testing
- Required operator site visits
- Monthly bacteriological testing
- Annual chemical analysis testing
- Annual Trihalomethane & HAA5 testing
- Triannual Pb and Cu testing
- Ohio EPA monthly operating reports
- Annual consumer confidence reports
- Emergency contingency plan
- Risk assessment plan
- Sample site plan
- Asset management plan
- Annual hydrant flushing



Releasing the Sharts Public Water System to the City for service allows these customers to be merged into the City's public water system, however the rate impact needs to be minimized.

		COUNTY	SPRINGBORO
Average Monthly Usage(Gallons)	Number of Customers	Bimonthly Water Bill	Outside City Rate monthly Water Bill
0 - 999	6	\$34.08	\$36.00
1000 - 1999	11	\$34.08	\$42.09
2000 - 2999	14	\$34.08	\$48.24
3000 - 3999	6	\$34.08 - \$43.98	\$54.39
4000 - 4999	8	\$43.98 - \$53.10	\$60.00
> 5000	4	\$53.70 - \$97.00	\$65.61 - \$88.05

Customer will be billed monthly but the rates will be more than double.

- Rate increases cannot occur at once but should be increased over 10 to 15 year period.
- Change can not occur without notifying customers.

The Water & Sewer Department requests approval for the following:

- **TRANSFER AGREEMENT:** Negotiate and draft an intergovernmental agreement with the City of Springboro for the ownership transfer of the Sharts Road Public Water System.
- **USER RATES:** Arrange for a 10 or 15 year rate increase with the County potentially compensating the City of the difference.
- **CUSTOMER NOTIFICATION:** Notify customers of the change through letter and public meeting(s).
- **WATER SYSTEM CHANGES:** Schedule necessary field modifications including meters, hydrants, and the elimination of the master meter.