



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – May 10, 2022

The Board met in regular session pursuant to adjournment of the April 26, 2022, meeting.

Tom Grossmann – absent

David G. Young – present

Shannon Jones – present

Tina Osborne, Clerk – present

Minutes of the April 26, 2022, meeting were read and approved.

- 22-0631 A resolution was adopted to hire Arianna Hicks as Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 22-0632 A resolution was adopted to approve lateral transfer of Jodi Stone-Dana from the position of Foster Care/ Adoption Caseworker II to Screener III, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 22-0633 A resolution was adopted to approve hiring of temporary employees within the Facilities Management Department. Vote: Unanimous
- 22-0634 A resolution was adopted to hire Rachel Stern as Temporary Youth Employment Worksite Supervisor, within Warren County OhioMeansJobs. Vote: Unanimous
- 22-0635 A resolution was adopted to approve the promotion of Corey Burton from Communications Systems Supervisor to the position of Communications Systems Manager within the Telecommunications Department. Vote: Unanimous
- 22-0636 A resolution was adopted to approve the promotion of Alexander Mokrycki from Infrastructure System Analyst to the position of Communications Systems Supervisor within the Telecommunications Department. Vote: Unanimous

- 22-0637 A resolution was adopted to approve the promotion of John Kendrick from Sewer Collections Worker III to the position of Sewer Maintenance Foreman within the Water and Sewer Department. Vote: Unanimous
- 22-0638 A resolution was adopted to approve pay increase for Connor Davis, Sewer Maintenance Foreman, within the Water and Sewer Department. Vote: Unanimous
- 22-0639 A resolution was adopted to approve promotion of Kyle Reddick to the position of Sewer Collections Worker III within the Water and Sewer Department. Vote: Unanimous
- 22-0640 A resolution was adopted to approve a pay increase for Sophia Abrams within the Warren County Department of Emergency Services. Vote: Unanimous
- 22-0641 A resolution was adopted to approve a pay increase for Brittany Carvalho within the Warren County Department of Emergency Services. Vote: Unanimous
- 22-0642 A resolution was adopted to approve a pay increase for Jennifer Key within the Warren County Department of Emergency Services. Vote: Unanimous
- 22-0643 A resolution was adopted to approve end of probationary period and approve a pay increase for Victoria Lane within the Warren County Department of Emergency Services. Vote: Unanimous
- 22-0644 A resolution was adopted to approve end of probationary period and approve a pay increase for Sara Orr within the Warren County Department of Emergency Services. Vote: Unanimous
- 22-0645 A resolution was adopted to approve end of probationary period and approve a pay increase for Sydney Renner within the Warren County Department of Emergency Services. Vote: Unanimous
- 22-0646 A resolution was adopted to approve a pay increase for Joshua Hisle, OMJ Supervisor, within Warren County OhioMeansJobs. Vote: Unanimous
- 22-0647 A resolution was adopted to approve pay increase for Dustin Flint, Infrastructure Systems Administrator and Jeffrey Cegin, Data Systems Manager, within the Telecommunications Department. Vote: Unanimous
- 22-0648 A resolution was adopted to approve a pay increase for Jimmy Hollon, Infrastructure Analyst I, within Telecommunications Department. Vote: Unanimous

- 22-0649 A resolution was adopted to approve appointments and reappointments of Warren County Members to the Area 12 Workforce Development Board.
Vote: Unanimous
- 22-0650 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday May 12, 2022. Vote: Unanimous
- 22-0651 A resolution was adopted to advertise for bids for the Warren County Airport Installation of New AWOS II- PT. Vote: Unanimous
- 22-0652 A resolution was adopted to enter into contract with Jess Howard Electric Company for the Warren County Airport – John Lane Field Taxiway and Lighting and New Wind Cone Project. Vote: Unanimous
- 22-0653 A resolution was adopted to enter into contract with Miller – Mason Paving Company for the 2022 Chip Seal Project. Vote: Unanimous
- 22-0654 A resolution was adopted to advertise for bids for the Kings Mills Road Relief Sewer Project. Vote: Unanimous
- 22-0655 A resolution was adopted to approve Notice of Intent to award bid to Larry Smith, Inc. for the Columbia Road Water Main Improvements – Phase 2 Project.
Vote: Unanimous
- 22-0656 A resolution was adopted to award the bid to Brenntag Mid – South, Inc. for the Franklin Area Water Treatment Plant and North Wellfield Chemicals Project.
Vote: Unanimous
- 22-0657 A resolution was adopted to award the bid to Water Solutions Unlimited, Inc. and Brenntag Mid – South, Inc. for the Richard A. Renneker Water Treatment Plant Chemicals Project. Vote: Unanimous
- 22-0658 A resolution was adopted to enter into contract with Building Crafts, Inc. for the Sycamore Trails Wastewater Treatment Plant Upgrades Project.
Vote: Unanimous
- 22-0659 A resolution was adopted to select a vendor for Fire and EMS Records Management System for Warren County Telecommunications Public Safety Network. Vote: Unanimous
- 22-0660 A resolution was adopted to approve County Motor Vehicle Tax (CVT- 378) for the City of Monroe in the amount of \$18,250.03. Vote: Unanimous
- 22-0661 A resolution was adopted to approve the Warren County Children Services Therapy Dog Policy. Vote: Unanimous

- 22-0662 A resolution was adopted to approve and enter into a cooperative agreement with the Warren County Port Authority relative to the pass-through funds for Sinclair Community College. Vote: Unanimous
- 22-0663 A resolution was adopted to enter into a subrecipient agreement with Mental Health Recovery Board of Warren and Clinton County relative to the American Rescue Plan – Coronavirus State and Local Fiscal Recovery Funds. Vote: Unanimous
- 22-0664 A resolution was adopted to authorize the Vice- President of this Board to sign a Satisfaction of Mortgage as a release of lien on the property at 376 North Church Drive, Lebanon, Ohio. Vote: Unanimous
- 22-0665 A resolution was adopted to authorize participation in Ohio Department of Transportation Cooperative Purchasing Program. Vote: Unanimous
- 22-0666 A resolution was adopted to acknowledge and accept the Summary Plan Description (SPD) relative to the Buy- Up and Base Medical/ RX Plan for Plan Year 2022. Vote: Unanimous
- 22-0667 A resolution was adopted to approve and authorize the Vice- President of this Board to execute a contract for FY2022-2023 with the Warren County Educational Service Center Parent Success Program on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 22-0668 A resolution was adopted to approve and authorize the Vice- President of this Board to execute a contract for FY2022-2023 with the Warren County Educational Service Center attends program on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 22-0669 A resolution was adopted to approve and authorize the Vice- President of this Board to execute an agreement for FY2022-2023 with the Warren County Educational Service Center Truancy Program on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 22-0670 A resolution was adopted to approve and authorize the Vice- President of this Board to execute a contract with Focus on Youth for the Emergency Foster Care Program on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 22-0671 A resolution was adopted to approve agreement with the Board of Education of the Little Miami Local School District on behalf of Warren County Telecommunications. Vote: Unanimous
- 22-0672 A resolution was adopted to authorize acceptance of renewal quote from Agilebits, Incorporated on behalf of Warren County Telecommunications for password management services. Vote: Unanimous

- 22-0673 A resolution was adopted to authorize amendment No. 1 to the engineering agreement with Burgess and Niple, Inc. increasing purchase order No. 2 21001214 for the Foster's Lift Station and Gravity Sewer Improvements Project. Vote: Unanimous
- 22-0674 A resolution was adopted to enter into a waterline easement agreement with Mason Family Resorts, LLC for the Socialville Transmission Main – Contract 2. Vote: Unanimous
- 22-0675 A resolution was adopted to approve the professional service agreement with JobWorks, Inc. DBA JobWorks Education and Training Systems, and the Area 12 Workforce Development Board. Vote: Unanimous
- 22-0676 A resolution was adopted to approve amendment to contract for professional services agreement with Working Partners Systems, Inc. and the Workforce Development Board of Ohio's 12th Local Workforce Development Area. Vote: Unanimous
- 22-0677 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 22-0678 A resolution was adopted to acknowledge receipt of April 2022 financial statement. Vote: Unanimous
- 22-0679 A resolution was adopted to acknowledge approval of financial transactions. Vote: Unanimous
- 22-0680 A resolution was adopted to approve bond release for Home Run Development for completion of improvements in Trails of Greycliff, Section 5 situated in Franklin Township. Vote: Unanimous
- 22-0681 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for VWC Holdings, LTD., for completion of improvements in the Villages of Winding Creek, the Boulevards at Winding Creek, Section Seven situated in Clearcreek Township. Vote: Unanimous
- 22-0682 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for VWC Holdings, LTD., for completion of improvements in the Villages of Winding Creek, the Boulevards at Winding Creek, Section Six situated in Clearcreek Township. Vote: Unanimous
- 22-0683 A resolution was adopted to approve Crooked Creek Drive, Winding Run Boulevard, Linden Brook Drive, and Whispering Stream Court in the Villages of Winding Creek, the Boulevards at Winding Creek, Section Seven for public maintenance by Clearcreek Township. Vote: Unanimous

- 22-0684 A resolution was adopted to approve Crooked Creek Drive, Aspen Brook Court, Wandering Stream Way, and Whispering Stream Court in the Villages of Winding Creek, the Boulevards at Winding Creek, the Boulevards at Winding Creek, Section Six for public maintenance by Clearcreek Township. Vote: Unanimous
- 22-0685 A resolution was adopted to approve supplemental appropriation into Local Fiscal Recovery Fund #2211. Vote: Unanimous
- 22-0686 A resolution was adopted to approve supplemental appropriation into Common Pleas Special Projects #2224. Vote: Unanimous
- 22-0687 A resolution was adopted to approve supplemental appropriation into Jail Sales Tax Fund #4495. Vote: Unanimous
- 22-0688 A resolution was adopted to approve supplemental appropriation into Airport Fund #4479. Vote: Unanimous
- 22-0689 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Common Pleas Court Services Fund #11011223. Vote: Unanimous
- 22-0690 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Domestic Relations Court Fund #11011230. Vote: Unanimous
- 22-0691 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Emergency Services Fund #11012850. Vote: Unanimous
- 22-0692 A resolution was adopted to approve appropriation adjustment within Common Pleas #11011220. Vote: Unanimous
- 22-0693 A resolution was adopted to approve appropriation adjustment within Domestic Relations Court Fund #11011230. Vote: Unanimous
- 22-0694 A resolution was adopted to approve appropriation adjustment within Probate Court Find #11011250. Vote: Unanimous
- 22-0695 A resolution was adopted to approve appropriation adjustment within Facilities Management #11011600. Vote: Unanimous
- 22-0696 A resolution was adopted to approve appropriation adjustment within Warren County Garage Fund #11011620. Vote: Unanimous
- 22-0697 A resolution was adopted to approve appropriation adjustment within County Court Fund #2283. Vote: Unanimous

22-0698 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Amy Blankenship, Attorney for St. Zachary's Haven in Hamilton Township, was present for a work session to make an official request for sanitary sewer services to her client's property.

Ms. Blankenship stated that Mr. and Mrs. Pike, owners of St. Zachary's Haven, are asking the Board to make changes to the sewer improvement area, as they have done in the past, to service their parcel with sanitary sewers. She stated that if sewers were provided to the property, they could provide services for an additional 20 people, and that the property owners are willing to pay the cost to get sewers, whether through annexation or other means. She then requested the Board to consider this amendment under the health and welfare to the community due to the services this facility provides to the community.

The Board reviewed the previous conversations relative to sewer service to this area as well as the consequences of the equal protection rights it would open to other properties, if approved.

Commissioner Young stated he personally supports the mission of this non-profit organization but because it is located outside of the sewer improvement area, he will not open the sewer improvement area because if they open it for one, they will be forced to open it for others. He also stated that the township trustees do not support changing the sewer improvement boundary either.

Bruce McGary, Assistant Prosecutor, stated that a sober living facility does not fall under the code as a specific use for health and welfare. He also stated that the property owners knew before taking title to the property that they did not have access to sanitary sewers.

There was discussion relative to the conversations with Water and Sewer Department staff.

Chris Brausch, Sanitary Engineer, stated that in reviewing the process with Mr. & Mrs. Pike, he did not say it would be easy to get sanitary sewer, he only informed them of the process that would be required.

Donna Pike, property owner, reviewed the process she has followed up to this point.

There was discussion relative to St. Zachary's Haven desire to schedule a public hearing to consider the change in the sewer improvement area.

Commissioner Jones stated that, in the absence of Hamilton Township's desire to change the sewer improvement area, the Board will not schedule a public hearing to consider a change.

There was discussion relative to annexation changing their ability to have access to sanitary sewers.

Mr. Brausch stated that annexation does not automatically allow access to the sewers.

Commissioner Jones stated she is not willing to make an exception for this property as they have been advised by legal counsel that the risk is too great.

There was discussion relative to the adjacent property owners donating or selling land to allow additional area for the onsite septic system

Mrs. Pike stated she has been in contact, and they are not interested.

Commissioner Young stated that even if the township is interested in changing the boundaries, he would be hesitant to do so. He then discussed the explosive growth that bankrupted the schools and the township.

Dave Pike, property owner, questioned the adjacent property obtaining sanitary sewer services.

Mr. McGary stated that the connection was not sanctioned by this Board and that if they have sanitary sewer, it is through an illegal lateral.

Upon discussion, the Board determined to deny the request to modify the sewer improvement area.

Gene Steiner, Warren County Agricultural Society, was present for a work session to discuss the cellular tower lease for the tower located on the Fairgrounds.

Mr. Steiner stated he is requesting approval to proceed forward with the new lease agreement with American Tower. He stated that they have negotiated a long term (30 year) lease that makes sense from an economic standpoint, receiving quite a bit of revenue (higher than most leases).

Paul Kindell, Telecommunications Director, stated this lease agreement is one of the most lucrative deals he has seen in a long time.

Bruce McGary, Assistant Prosecutor, questioned if the location of this tower would impact future development of the property.

It was stated that any future development could work around the existing tower.

Upon further discussion, the Board stated their approval to proceed with the new lease agreement.

Paul Kindell, Telecommunication Director, was present for a work session to discuss the Warren County Public Safety Radio System

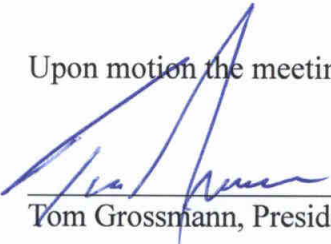
Mr. Kindell presented the attached information explaining that a required security flash update must be installed on all radios by June 30, 2025. He stated that there are a total of 1660 Commissioner-funded radios on the system – 682 law enforcement, 639 Fire/EMS, and 339 Warren County Departments. He stated that there are also non-Commissioner funded public works and other users who provide and fund their own equipment. He stated that he is present today requesting direction on replacement radios required for the upgrades.

Mr. Kindell stated that they currently received \$200,000 per year from the General fund budget that they have been using to replace radios in phases. He stated that Motorola has offered a one-time deal where over the next three (3) years they will flash and replace all the needed radios for \$2.2 million.

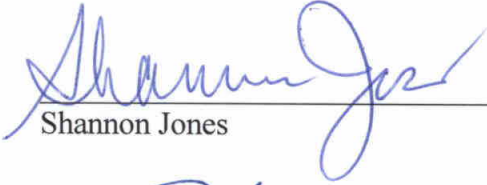
Mr. Kindell then stated that the Board has been funding the debt for the radio system at a cost of approximately \$900,000 per year with 2022 being the final debt payment. He requested that the Board allow the previously debt service payment amount to fund the offer from Motorola.

Upon discussion, the Board agreed to fund the new radio system through the funds previously used for debt service.

Upon motion the meeting was adjourned.



Tom Grossmann, President




Shannon Jones



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on May 10, 2022, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio



Warren County Public Safety Radio System

Link Layer Authentication (LLA), a required security flash update, must be installed on all radios by June 30th, 2025. There is a total of 1,660 Commissioner-funded radios on the system - 682 Law Enforcement, 639 Fire/EMS, and 339 Warren County department. Additionally, there are non-Commissioner funded Public Works or other users who provide and fund their own equipment.

Portable Radios

We must consider two things as many XTS portable radios are approaching 15 years old, and it's increasingly difficult to find spare parts and batteries. The portable radios have had a hard life... they get dropped, get wet, get exposed to the heat and cold temperatures, get exposed to dirt, smoke, fire... and they are beginning to fail. With the \$200,000 we receive each year for the radio program, we've been replacing approximately 50 radios per year with a newer APX model.

Moving forward, we can either flash each XTS portable radio for \$163.75 or replace each XTS portable radio for \$3600. **Telecom's recommendation is to replace Commissioner-owned XTS portable radios.**

Mobile Radios

In-car mobile radios are in better shape even though some are quite old. Any new radio we purchase will be prioritized for long-life vehicles (fire engines, ladder trucks, etc.) as funding permits.

Telecom's recommendation is to flash each Commissioner-owned mobile radio for and replace them as they fail.

Time Sensitivity

Flash kits are only available from Motorola until June 30, 2022. After that we will not be able to add the security upgrade and the radios will stop working June 30, 2025... forcing us to replace any radios that don't have LLA.

- If we are going to replace radios, we need to know now so we do not waste money buying flash kits for radios we are going to replace by 2025.
- If we are going to flash radios, we need to know now so we can PO the kits before the June 30, 2022 deadline.

Telecom's Proposal	\$ 2,316,573.75
<i>Flash 548 APX Portables + Mobiles (New)</i>	<i>\$ 34,935.00</i>
<i>Flash 501 XTL Mobiles (Old)</i>	<i>\$ 82,038.75</i>
<i>Replace 611 XTS Portables (Old)</i>	<i>\$ 2,199,600.00</i>

Alternate Option	\$ 217,025.00
<i>Flash 548 APX Portables + Mobiles (New)</i>	<i>\$ 34,935.00</i>
<i>Flash 501 XTL Mobiles (Old)</i>	<i>\$ 82,038.75</i>
<i>Flash 611 XTS Portables (Old)</i>	<i>\$ 100,051.25</i>

	Department	APX4000	APX4500	APX6000	APX6500	APX7000	APX7500
Fire	Carlisle Fire			13		1	
Fire	Clearcreek Fire District			16	1	1	
Fire	Deerfield Twp Fire			9	4	1	
Fire	Franklin Fire			16	2	1	
Fire	Franklin Twp Fire			19		1	
Fire	Hamilton Twp Fire			13	1	1	
Fire	Harlan Twp Fire			15	1	1	
Fire	JEMS			9	2	1	
Fire	Lebanon Fire			5	2	11	
Fire	Mason Fire			9	2	1	
Fire	Massie Twp Fire			17	1	1	
Fire	Salem/Morrow Fire			21	1	1	
Fire	Turtlecreek Twp Fire			19	1	1	
Fire	Union Twp Fire			22	2	1	
Fire	WC Technical Rescue						
Fire	Wayne Twp Fire			19	1	1	
Police	DTF						
Police	Carlisle Police			5			
Police	Clearcreek Twp Police			5			
Police	Franklin Police				2		
Police	Hamilton Twp Police			5	5		
Police	Harveysburg Police			1	2		
Police	Lebanon Police			5	2		
Police	Mason Police			13	4		
Police	Morrow Police			3	1		
Police	Springboro Police			3			
Police	State of Ohio Post 83						
Police	WCSO		1	69	54		
Police	WCSO Jail						
Police	Waynesville Police			4	3		
Telecom	Coast Guard						
Telecom	Coroner						
Telecom	Emergency Services			1			
Telecom	Facilities Maintenance						
Telecom	Juvenile Detention						
Telecom	Mary Haven						
Telecom	Stock			26	32		
Telecom	Telecom Personal			2	6	8	
Telecom	Telecommunications		2	2			6

	Department	APX4000	APX4500	APX6000	APX6500	APX7000	APX7500	APX8000	APX900	XTL1500	XTL2500	XTL5000	XTS1500	XTS2500	XTS5000	Total APX	Total XTL Mobile	Total XTS Portable
Fire	Carlisle Fire			13		1					5	1			2	14	6	2
Fire	Clearcreek Fire District			16	1	1					20	3		14		18	23	14
Fire	Deerfield Twp Fire			9	4	1					21	6		18	2	14	27	20
Fire	Franklin Fire			16	2	1					13	1		16	2	19	14	18
Fire	Franklin Twp Fire			19		1					11	2		16	2	20	13	18
Fire	Hamilton Twp Fire			13	1	1					15	2		10	2	15	17	12
Fire	Harlan Twp Fire			15	1	1					15	3		10	2	17	18	12
Fire	JEMS			9	2	1					5	1			2	12	6	2
Fire	Lebanon Fire			5	2	11					7	2		1		18	9	1
Fire	Mason Fire			9	2	1					20	2		12		12	22	12
Fire	Massie Twp Fire			17	1	1					6	1			3	19	7	3
Fire	Salem/Morrow Fire			21	1	1					11	1		4	1	23	12	5
Fire	Turtlecreek Twp Fire			19	1	1					18	3		13	1	21	21	14
Fire	Union Twp Fire			22	2	1					5	1			2	25	6	2
Fire	WC Technical Rescue													2		0	0	2
Fire	Wayne Twp Fire			19	1	1					13	1		19		21	14	19
Police	DTF														4	0	0	4
Police	Carlisle Police			5							6	1		4	1	5	7	5
Police	Clearcreek Twp Police			5							10	1		12		5	11	12
Police	Franklin Police				2						24			27	2	2	24	29
Police	Hamilton Twp Police			5	5						9	1		15	1	10	10	16
Police	Harveysburg Police			1	2						1	1		3		3	2	3
Police	Lebanon Police			5	2						12			19	2	7	12	21
Police	Mason Police			13	4						18	1		38	1	17	19	39
Police	Morrow Police			3	1						5	1		4		4	6	4
Police	Springboro Police			3							14	1		29	1	3	15	30
Police	State of Ohio Post 83											1				0	1	0
Police	WCSCO		1	69	54						75	1		40		124	76	40
Police	WCSCO Jail									3	2		1	89		0	5	90
Police	Waynesville Police			4	3						5	1		7	1	7	6	8
Telecom	Coast Guard										3					0	3	0
Telecom	Coroner										1			4		0	1	4
Telecom	Emergency Services			1							2	2		18	1	1	4	19
Telecom	Facilities Maintenance												4			0	0	4
Telecom	Juvenile Detention										1		2	3		0	1	5
Telecom	Mary Haven												4	5		0	0	9
Telecom	Stock			26	32					17	39	2	5	84	10	58	58	99
Telecom	Telecom Personal			2	6	8		8			4	3		11	11	24	7	22
Telecom	Telecommunications		2	2			6			7	2	9		27		10	18	27

	Total APX	Total XTL Mobile	Total XTS Portable
Fire	268	215	156
Police	187	194	301
Telecom	93	92	154
Total	548	501	611

Total Radios
14
18
14
19
20
15
17
12
18
12
19
23
21
25
0
21
0
5
5
2
10
3
7
17
4
3
0
124
0
7
0
1
0
0
0
58
24
10

Total Radios		\$63.75 APX Flash	\$163.75 XTL Flash	\$3600 XTS Replace	\$163.75 XTS Flash
639	Fire	\$ 17,085.00	\$ 35,206.25	\$ 561,600.00	\$ 25,545.00
682	Police	\$ 11,921.25	\$ 31,767.50	\$ 1,083,600.00	\$ 49,288.75
339	Telecom	\$ 5,928.75	\$ 15,065.00	\$ 554,400.00	\$ 25,217.50
1660	Total	\$ 34,935.00	\$ 82,038.75	\$ 2,199,600.00	\$ 100,051.25

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