



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – August 27, 2019**

The Board met in regular session pursuant to adjournment of the August 20, 2019, meeting.

Shannon Jones – present

Tom Grossmann – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the August 13, 2018 meeting were read and approved.

- 19-1097      A resolution was adopted to authorize the posting of the “Alternative Response Caseworker I or II” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 19-1098      A resolution was adopted to amend Resolution #18-1339 relative to the total contract price and authorize County Administrator to approve Change Order #1 with Diamond Coring Company, Inc. for the Warren County Airport Runway Pavement Grooving Project. Vote: Unanimous
- 19-1099      A resolution was adopted to authorize County Administrator to approve Change Order #3 and 4 with Sunesis Construction Company for the FY2017 Warren County Airport Runway Rehab and Widening Project. Vote: Unanimous
- 19-1100      A resolution was adopted to approve Notice of Intent to award bid to Mt. Pleasant Blacktopping for the FY19 Franklin Township Road CDBG Project. Vote: Unanimous
- 19-1101      A resolution was adopted to authorize transfer of Family and Children First Council records from Warren County Children Services to the Warren County Educational Service Center. Vote: Unanimous

- 19-1102 A resolution was adopted to approve and authorize the President of the Board to enter into Classroom Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 19-1103 A resolution was adopted to approve and authorize the President of the Board to enter into a Host Agency Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 19-1104 A resolution was adopted to certify delinquent Water and/or Sewer Accounts-Warren County Water and Sewer Department. Vote: Unanimous
- 19-1105 A resolution was adopted to approve the destruction of various Warren County Sheriff's Office equipment. Vote: Unanimous
- 19-1106 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 19-1107 A resolution was adopted to acknowledge approval of financial transaction. Vote: Unanimous
- 19-1108 A resolution was adopted to approve a subdivision public improvement performance and maintenance security agreement release with Prus Properties, LLC. for the Villages of Classicway, Section 6 situated in Hamilton Township. Vote: Unanimous
- 19-1109 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Grand Communities, Ltd., for completion of improvements in Shaker Run, Section Four, Phase B situated in Turtlecreek Township. Vote: Unanimous
- 19-1110 A resolution was adopted to approve Golf Club Drive and Lapwing Court in Shaker Run, Section Four, Phase B for public maintenance by Turtlecreek Township. Vote: Unanimous
- 19-1111 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Grand Communities, Ltd., for completion of improvements in Shaker Run, Section Four, Phase E situated in Turtlecreek Township. Vote: Unanimous
- 19-1112 A resolution was adopted to approve Bear Lake Drive and Hunting Hawk Drive in Shaker Run, Section Four, Phase E for public maintenance by Turtlecreek Township. Vote: Unanimous
- 19-1113 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Grand Communities, Ltd., for completion of improvements in Shaker Run, Section Five, Phase A situated in Turtlecreek Township. Vote: Unanimous

- 19-1114 A resolution was adopted to approve Golf Club Drive and Mulberry Court in Shaker Run, Section Five, Phase A for public maintenance by Turtlecreek Township. Vote: Unanimous
- 19-1115 A resolution was adopted to accept an amended certificate and approve supplemental appropriations for Warren County OhioMeansJobs Fund #2258. Vote: Unanimous
- 19-1116 A resolution was adopted to approve supplemental appropriation into Grants Administration Fund #2251. Vote: Unanimous
- 19-1117 A resolution was adopted to approve supplemental appropriations into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 19-1118 A resolution was adopted to approve supplemental appropriation into Jail Construction Project Fund #4495. Vote: Unanimous
- 19-1119 A resolution was adopted to approve supplemental appropriation into Property and Casualty Insurance Fund #6637, Vote: Unanimous
- 19-1120 A resolution was adopted to approve appropriation adjustments within Sheriff's Office Funds 11012210 and from 11012210 into 11012211. Vote: Unanimous
- 19-1121 A resolution was adopted to approve appropriation adjustments within Juvenile Probation Fund #11012500. Vote: Unanimous
- 19-1122 A resolution was adopted to approve appropriation adjustment within Juvenile Court Reclaim Grant Fund #2247. Vote: Unanimous
- 19-1123 A resolution was adopted to approve appropriation adjustments within Mary Haven Fund #2270. Vote: Unanimous
- 19-1124 A resolution was adopted to approve appropriation adjustment within Warren County Garage Fund #6619. Vote: Unanimous
- 19-1125 A resolution was adopted to create rates and charges for the County Storm Water Management District No. 1 in accordance with Section 6117 of Ohio Revised Code. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Neil Tunison, County Engineer, was present along with Chuck Petty, Assistant County Engineer, for a work session to discuss the need to increase the annual fee charged on the tax duplicate for properties with improvements greater than \$10,000 in Clearcreek, Franklin, Hamilton, Turtlecreek and Union Townships relative to the OEPA mandated stormwater management.

Mr. Tunison stated that the OEPA has modified the mandate to include the addition of erosion control to the requirement and the proceeds currently being collected do not cover the cost to manage the program. He presented the attached PowerPoint presentation reviewing the fund balance and scenarios with an increase of \$2 per parcel. He stated that there will be no fund reserve at the end of 2019 and not enough funds to cover the program in 2020.

Mr. Tunison stated that an increase of \$2 per parcel will allow a \$300,000 reserve which is enough to cover all expenses. He then discussed the history of the fee stating that it was originally established at \$15 per parcel and it was determined that amount was in excess of what was necessary for the program. The fee was then reduced to \$12 per parcel and then reduced to \$10 which it remains at today.

Mr. Tunison requested the Board to increase the fee from \$10 per parcel to \$12 per parcel for 2020.

Commissioner Young commended Mr. Tunison on being a good steward with taxpayers' money and stated that even with raising the fee, it is still lower than the initial collection of \$15 per parcel.

Upon further discussion, the Board resolved (Resolution #19-1125) to create rates and charges for the County Storm Water Management District No. 1 in accordance with Section 6117 of Ohio Revised Code.

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Dr. Steve Johnson, Sinclair Community College President, was present along with representatives from Sinclair Courseview Campus, for the presentation of the Warren County Scholarship check in the amount of \$56,200 to be used towards tuition for Warren County residents attending the Courseview Campus.

Dr. Johnson introduced the Sinclair Community College Board members and staff present in today's meeting and discussed Sinclair's \$20 million investment in Warren County with their Courseview Campus.

Madeline Iseli, Sinclair Community College Senior VP for Regional Centers, presented the attached PowerPoint presentation for 2018-2019 which included an update for the Courseview Campus including the Strategic Planning currently underway and an update on enrollment. She stated that Warren County has most educated residents in the region and that the Courseview Campus currently has an enrollment of 1500 students.

Adam Murka, VP for Advancement, stated that the total scholarships awarded since 2007 is \$560,991 which includes awards for 5331 students.

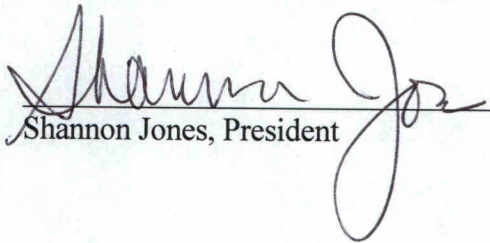
Upon further discussion, the Board presented a check to Sinclair in the amount of \$56,200 for the scholarship program.

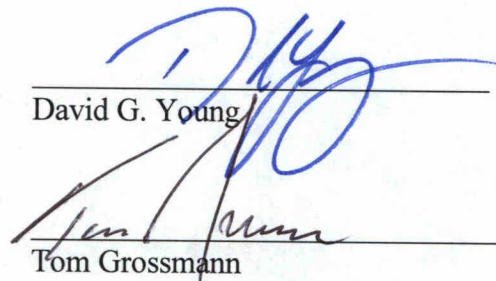
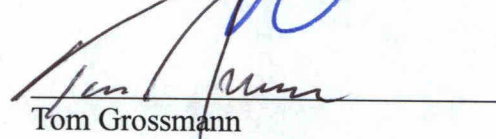
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The Board met in the Board of Elections parking lot for the groundbreaking ceremony for the New Warren County Jail and Sheriff's Administration Building.


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Upon motion the meeting was adjourned.

  
Shannon Jones, President

  
David G. Young  
  
Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 27, 2019, in compliance with Section 121.22 O.R.C.

  
Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio

## MEMORANDUM

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**WARREN COUNTY ENGINEER'S OFFICE**  
**210 West Main Street**  
**Lebanon, OH 45036**

August 15, 2019

To: Board of County Commissioners  
From: Neil Tunison, Warren County Engineer

In 2003, the Ohio EPA began requiring that each MS4 (Municipal Separate Storm Sewer System) operator develop a plan to manage their stormwater. The Warren County Engineer accepted this challenge on behalf of the Board of Commissioners for Warren County. In 2005, this Board established an annual fee of \$15 per developed lot to be placed on the property tax duplicate for parcels with improvements greater than \$10,000 in Clearcreek Township, Franklin Township, Hamilton Township, Turtlecreek Township and Union Township. In subsequent years this fee was reduced to \$12.50 and in 2010 it was again reduced to \$10 per lot. The annual fee has been at \$10 per lot since that change. It has always been our goal to comply with the requirements of the Clean Water Act administered by the Ohio EPA while keeping our expenditures low.

Earlier this year Ohio EPA directed us to modify our regulations that cover stormwater and erosion and sediment control. These changes to the regulations were completed per Resolutions 19-0178 and 19-0179 both dated February 5, 2019 and we are making the necessary adjustments to our policies and procedures. These changes will affect our workload and we have made some personnel adjustments to address them.

As a result, we need to increase the annual fee to cover the changes noted above and adjust the fee that has remain unchanged for nearly 10 years. We propose that the fee be increased to \$12 per year to be collected in 2020. Ideally, we would like to carry a reserve that would cover one year's expenditures. We establish the fee annually, so each year at this time, we can make the adjustments necessary to replenish the fund.

The attached graphs show projected Fund 590 fund annual end balances for scenarios that call (1) for no increase in fee, (2) increases of \$1 per year in 2020 and 2021 and (3) a \$2 increase in 2020 followed by annual increases of \$1 for two years. Also attached is a summary of Prior and Future Functions needed to fulfill the OEPA MS4 Permit Functions.

I would like to present this to you in a work session on August 20<sup>th</sup> or August 27<sup>th</sup> when it would best fit your schedule. Thank you.

Warren County Stormwater District - OEPA MS4 Permit Functions  
Prior and Future Functions

Agency	Function	MCM
<b>Prior Permit Functions</b>		
WCEO	Oversee the Stormwater Permit	1 - 6
	GIS Mapping of storm sewers, bridge, culverts, streams. detention basins	3
	Mapping of Home Sewage Treatment Systems	3
	Illicit Discharge Detection Plan	3
	Dry-Weather Screening of Outfalls	3
	Site Construction Plan Review	4 & 5
	Site Plan Review for Post-Construction bmpS	5
	Long term Operation and Maintenance Plan and Agreements (with BoCC)	5
	Assist in training of local agencies on proper material storage	6
	Administer street sweeping contracts	6
	Inspect co-permittees highway maintenance facilities	6
SWCD	Public Education and Outreach to Townships, Schools, Service Organizations	1
	Organize and administer public involvement activities with various rgoups	2
	Illicit Discharge Detection Plan	3
	Dry-Weather Screening of Outfalls	3
	Administer Sediment and Erosion Control Measures	4
	Site Plan Review of plans where earth disturbed area is greater than 1 acre	4
	Construction Site Inspection	4
	Construction Site BMP Enforcement	4
	Bi-annual inspections of detention basins with water quality controls	5
	Post-Construction Site Inspection and Enforcement	5
	Provide training for local agencies on proper material storage and handling	6
Maintain Rain Gardens	6	
WCCHD	Mapping of Home Sewage Treatment Systems	3
	Home Sewage Treatment System Inspections and Regulations	3

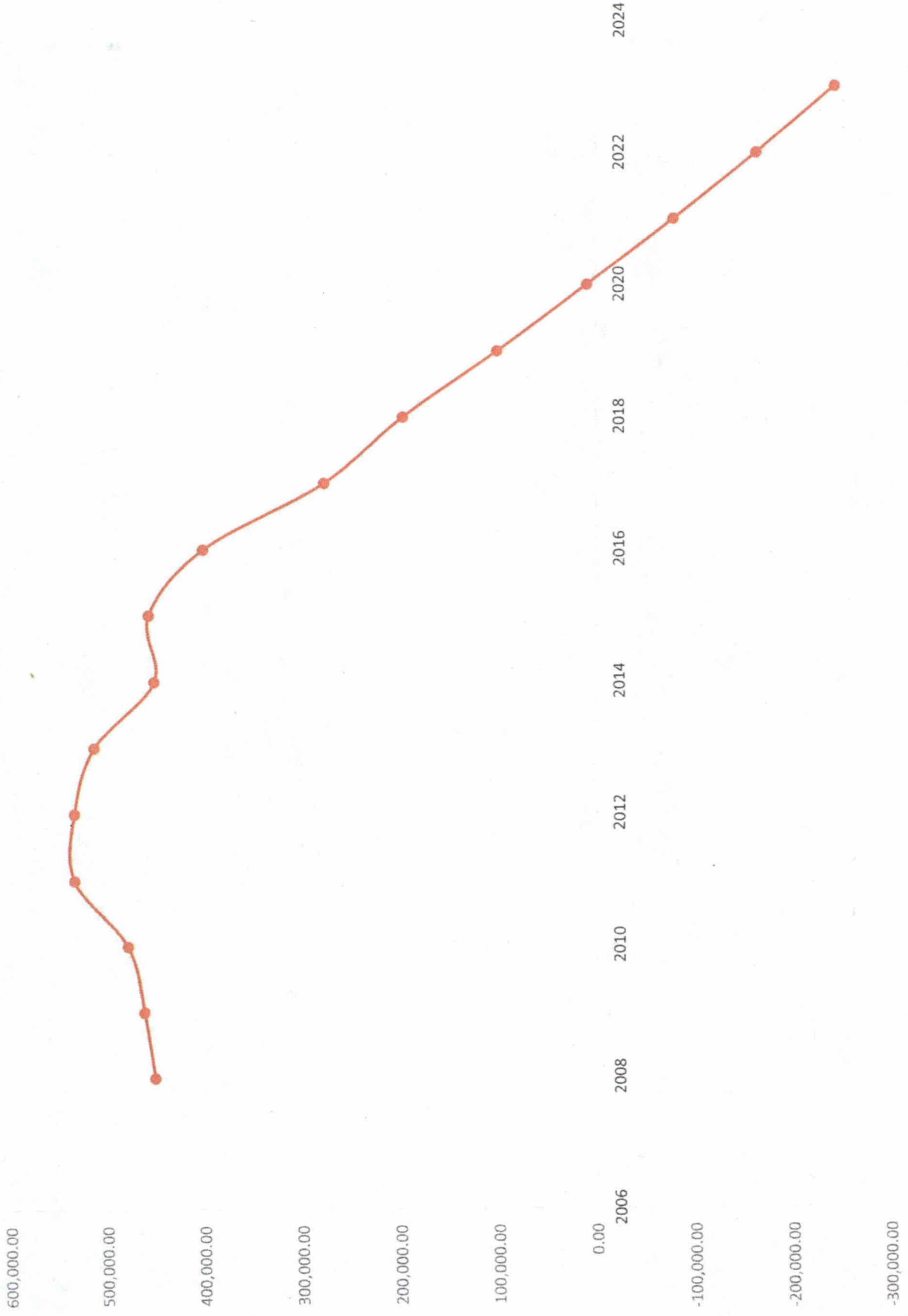
**Increase in Functions Due to New OEPA Requirements in Upcoming Permit**

WCEO	Increased duties related to Operation and Maintenance of Post-Construction Controls	6
SWCD	Perform GIS mapping duties once done by WCEO; maintain GIS data	3
	Review Stormwater Pollution Prevention Plans (SWPPPs) from Developers	5
	More frequent inspection and reporting to OEPA	4 & 5
	Increased Construction Site Runoff Controls Enforcement	4
	Increased Post-Construction Controls Enforcement	5

**Minimum Control Measure (MCM) Legend**

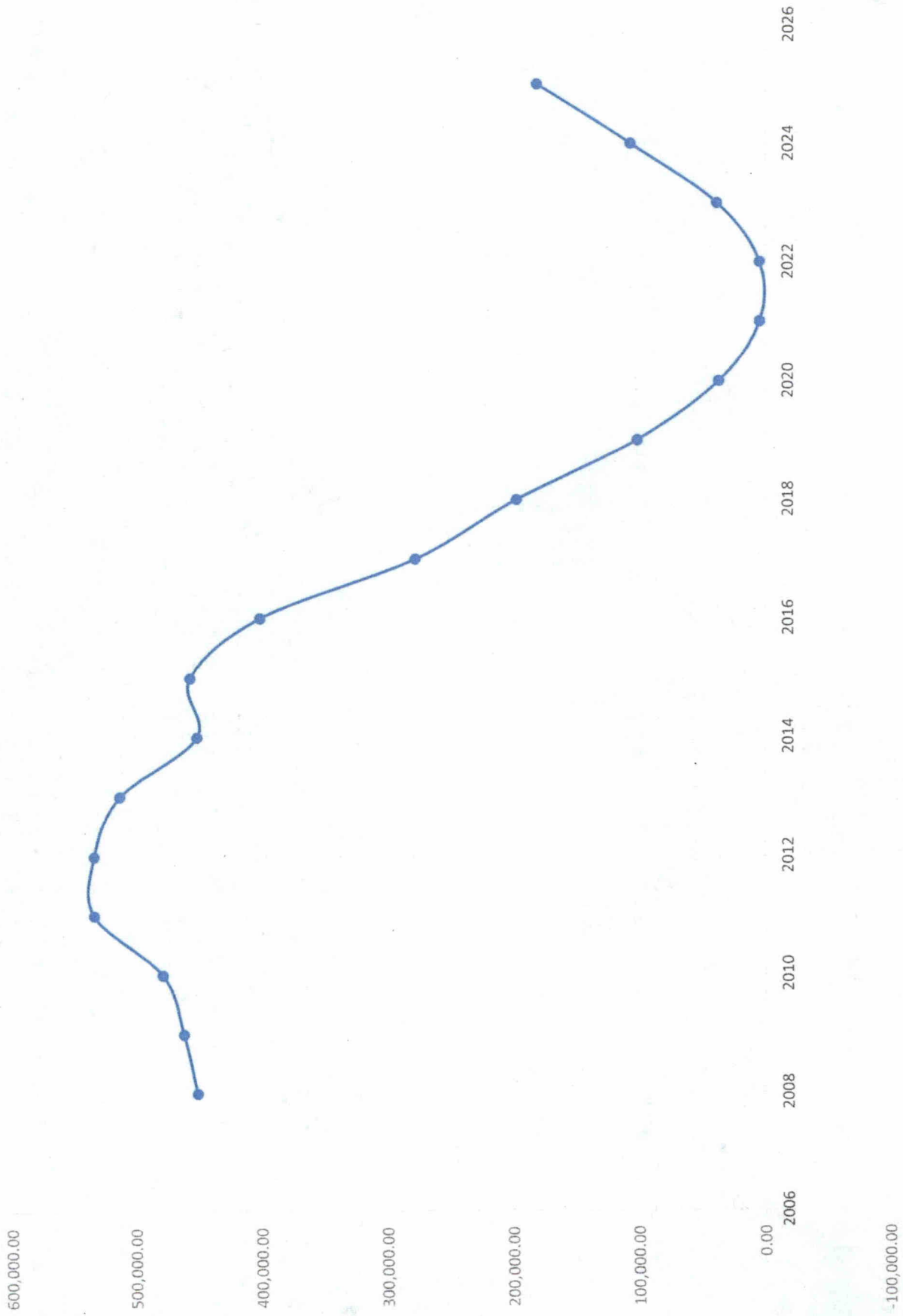
MCM	Description
1	Public Education and Outreach
2	Public Involvement and Participation
3	Illicit Discharge Detection and Elimination
4	Construction Site Runoff Control
5	Post-Construction Storm Water Management in New Deveelopment and Redevelopment
6	Pollution Prevention Housekeeping for Municipal Operations

FUND 590-YEAR END BALANCE (\$10/LOT)

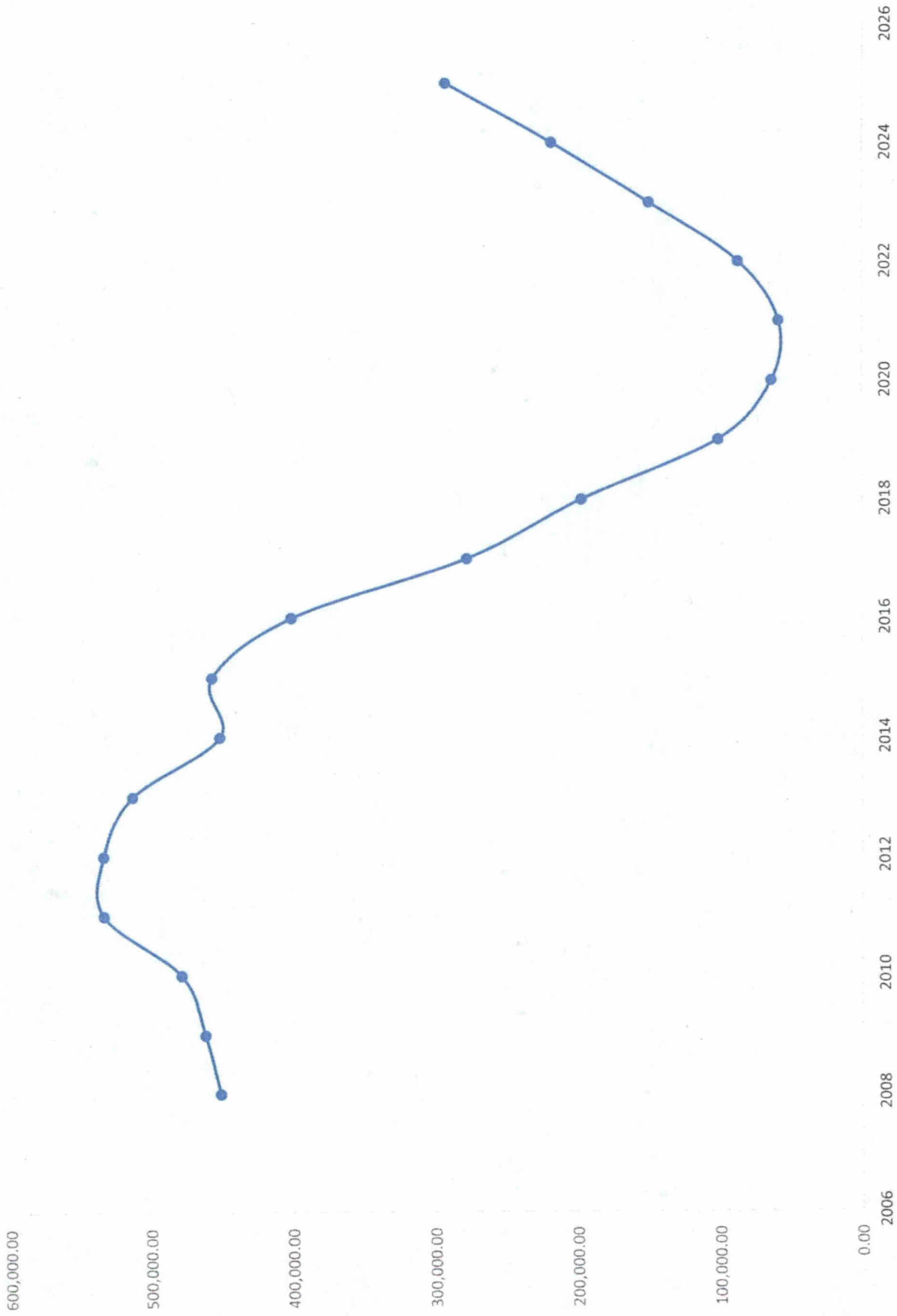




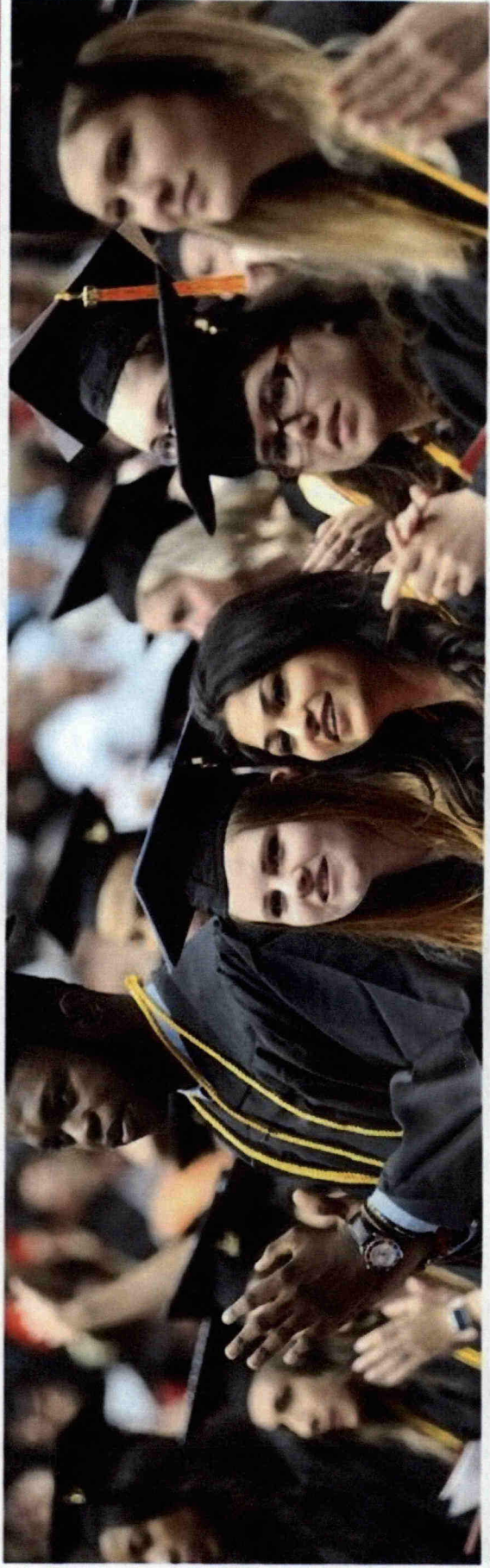
FUND 590-YEAR END BALANCE (ANNUAL \$1 INCREASES)



FUND 590-YEAR END BALANCE (\$2 NOW + ANNUAL \$1 INCREASES)



# Sinclair Report to Warren County Commissioners



**August 27, 2019**



**SINCLAIR  
STRATEGIC PRIORITIES**  
Alignment | Growth | Equity



**SINCLAIR  
COMMUNITY COLLEGE**

ESTABLISHED 1987



# “Find the need and endeavor to meet it”

In 1887 Dayton YMCA General Secretary  
David Sinclair founded the courses of  
study to create skilled citizens to succeed  
in local jobs and life.

# Celebrating 133 Years



# SINCLAIR

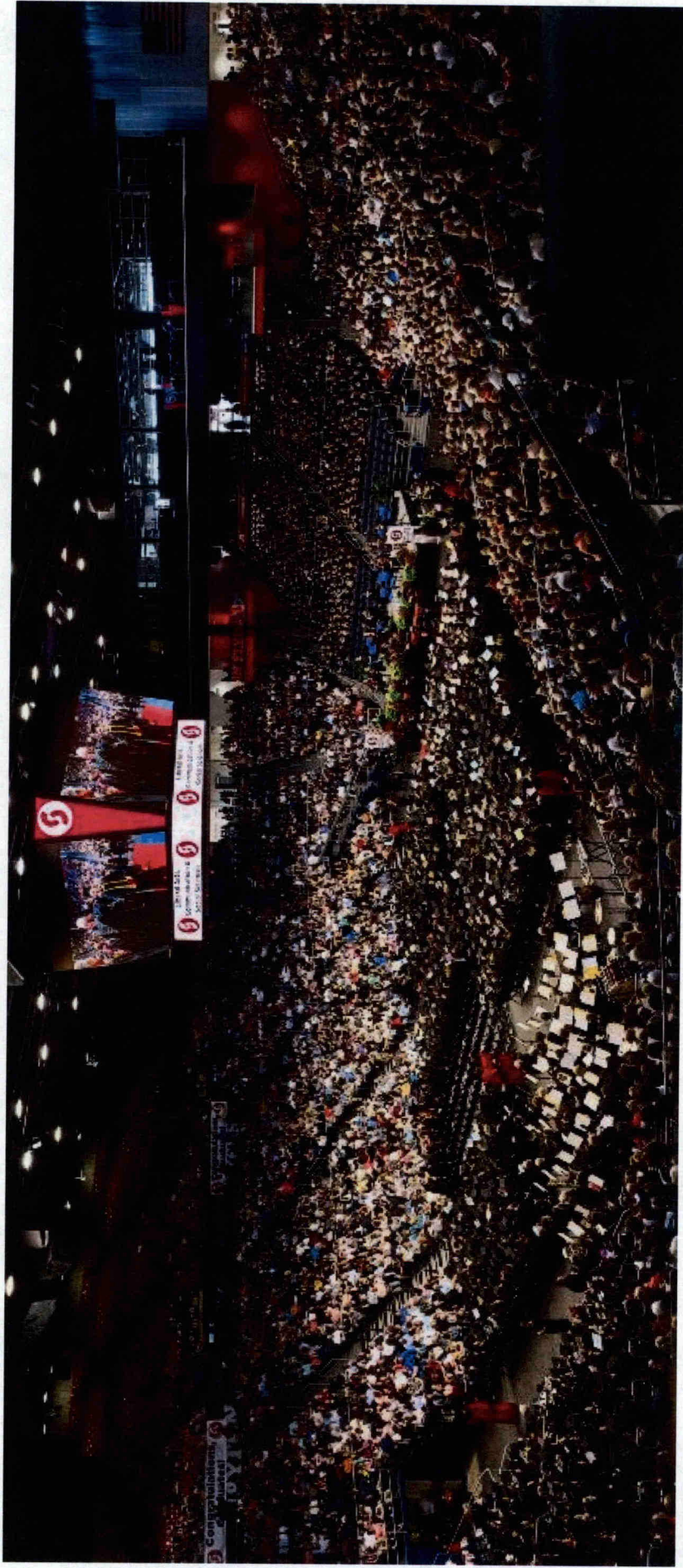
## STRATEGIC PRIORITIES

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Alignment | Growth | Equity

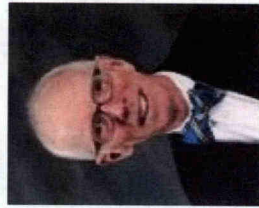
# Sinclair College Graduation Ceremony

## University of Dayton Arena



# Sinclair College

## College Board of Trustees



**Dan Sadlier**  
Chair



**Amy Barker**



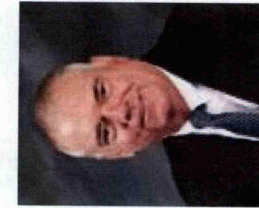
**Ron Budzik**



**Rob Connelly**



**Bruce Feldman**



**Mike Geygan**



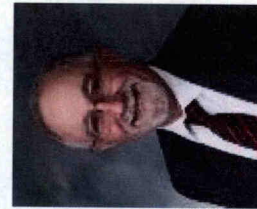
**Dannetta Graves**



**Helen Jones-Kelley**



**Maninder Kalra**



**Joe Sciabica**



**Beth Whelley**





# Review of 2018-19

1. Sinclair Updates for Warren County
2. Mason Campus Updates and Strategic Planning
3. Warren County Commission Scholarship Updates

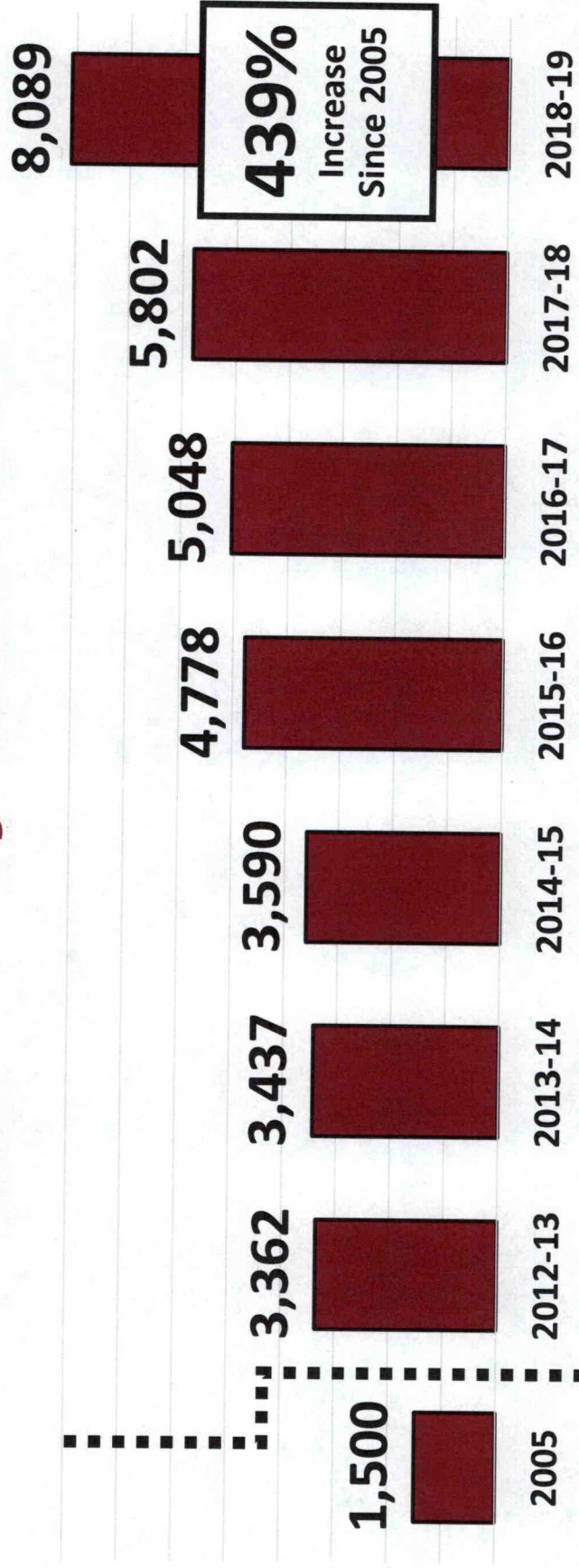
# Sinclair Updates for Warren County

President Steve Johnson



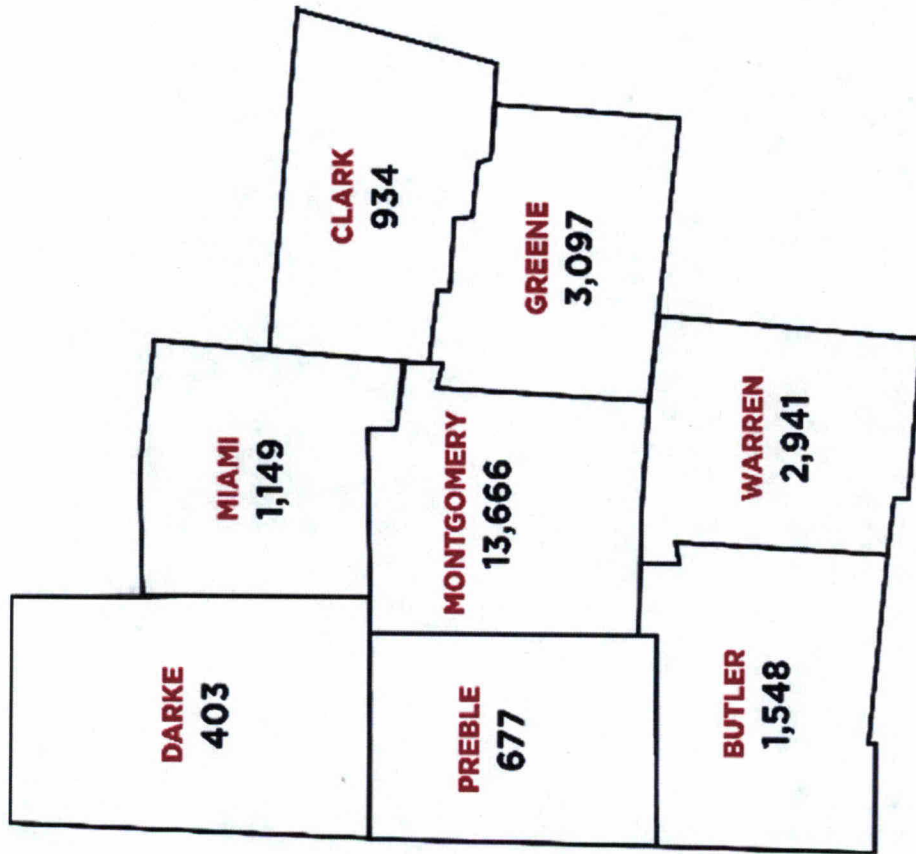
**On average, Sinclair students receiving  
Associate Degrees see an  
Earnings Increase from  
\$22,000 to \$37,000  
in the first year after graduation**

# Overall Sinclair Degrees & Certificates Earned by Fiscal Year



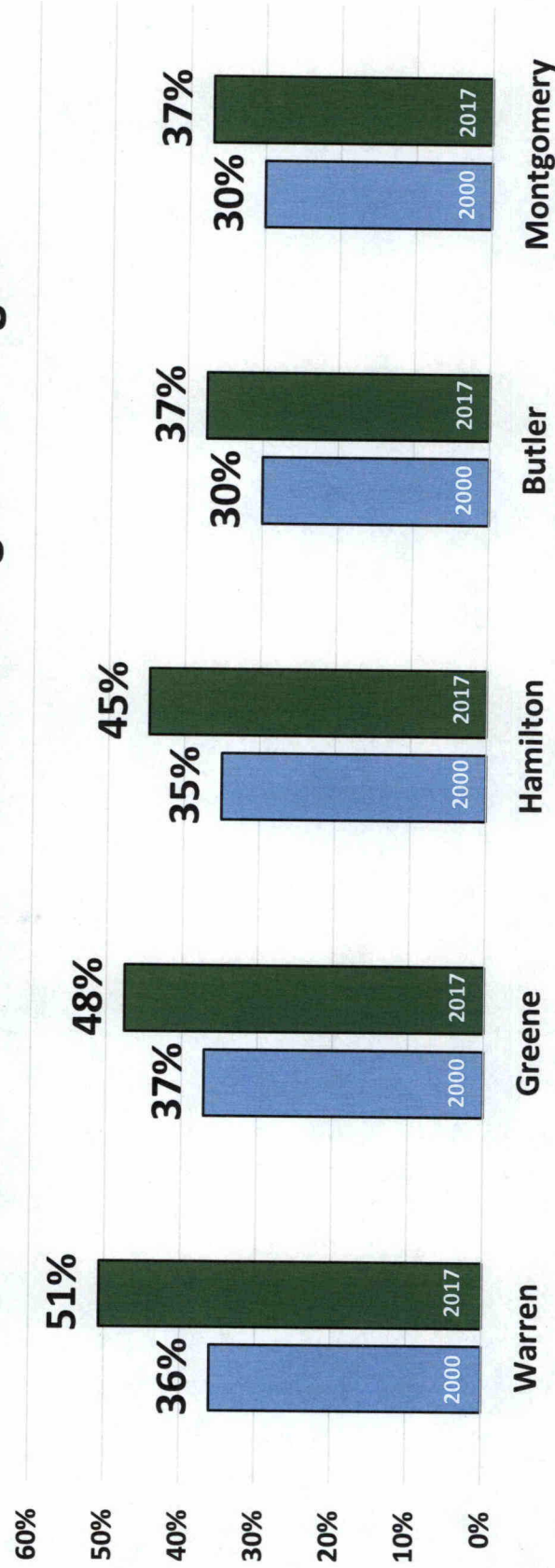
# Sinclair College Credit Students by County of Residency

Unduplicated Headcount Students  
FY2019



# Educational Attainment Rates of Select SW Ohio Counties (2000 vs. 2017)

Adults 25+ with an Associate Degree or Higher

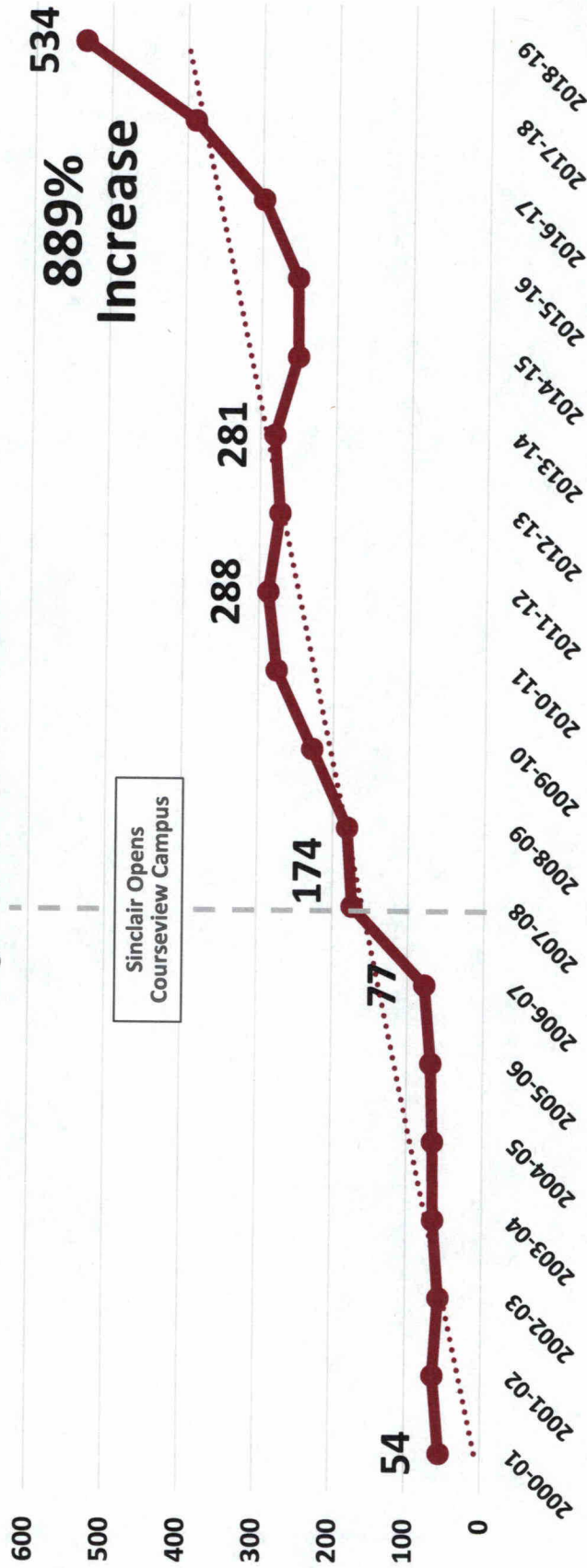


Note: to obtain the population with an Associate degree or higher for this timeframe, only the population aged 25 or older is available (ACS series 1501)



# Sinclair Credentials Earned by Warren County Residents

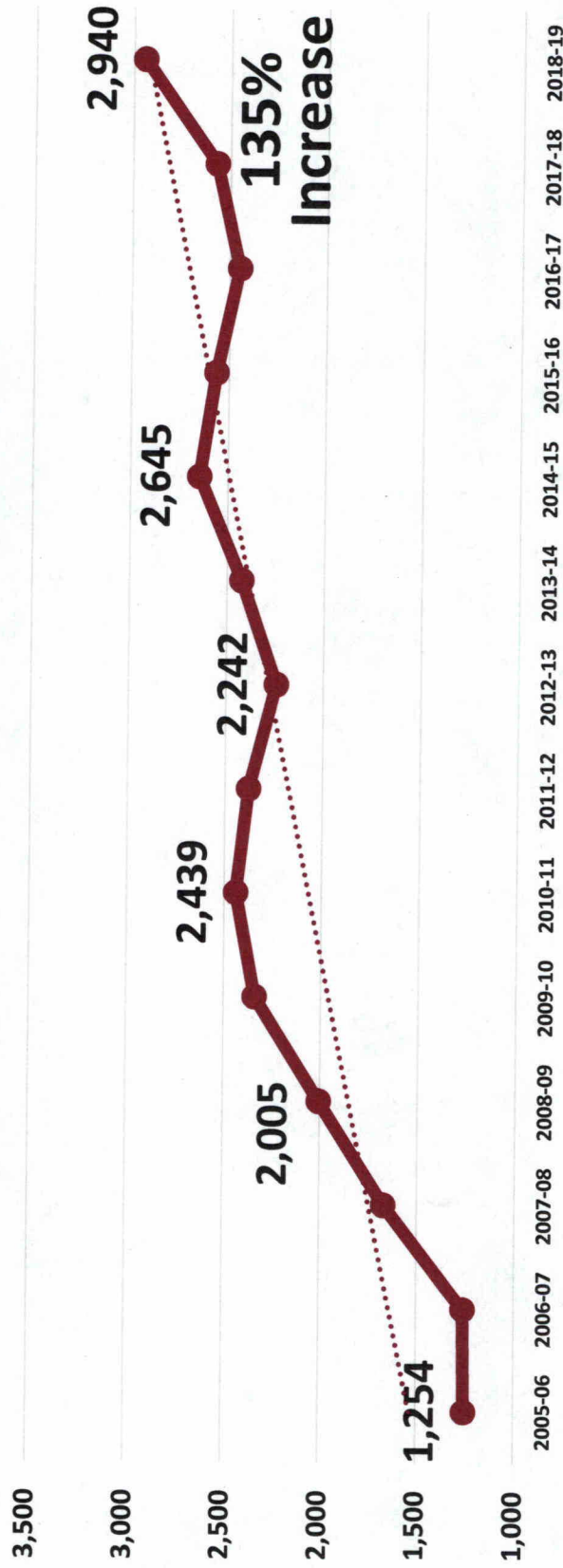
By Academic Year



ESTABLISHED 1887

# Sinclair Student Enrollments for Warren County Residents

## Unduplicated Headcount by Fiscal Year

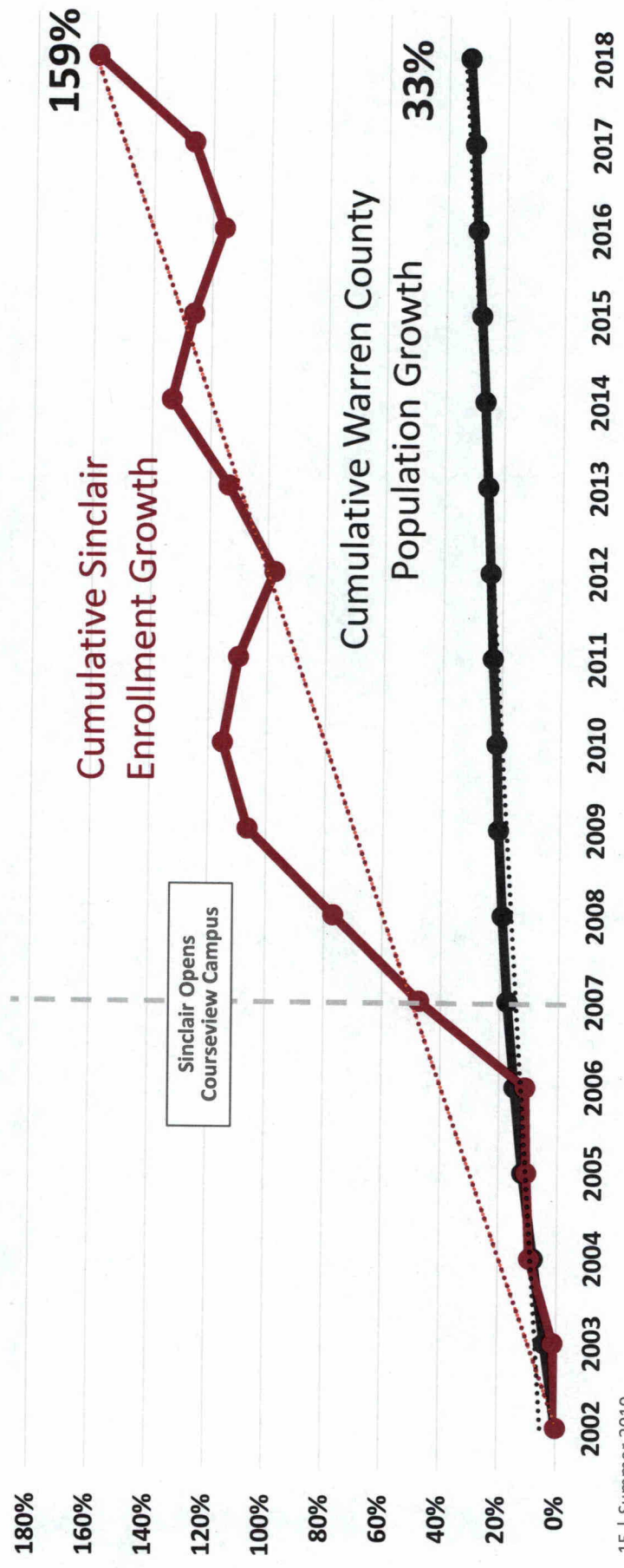


1887  
ESTABLISHED



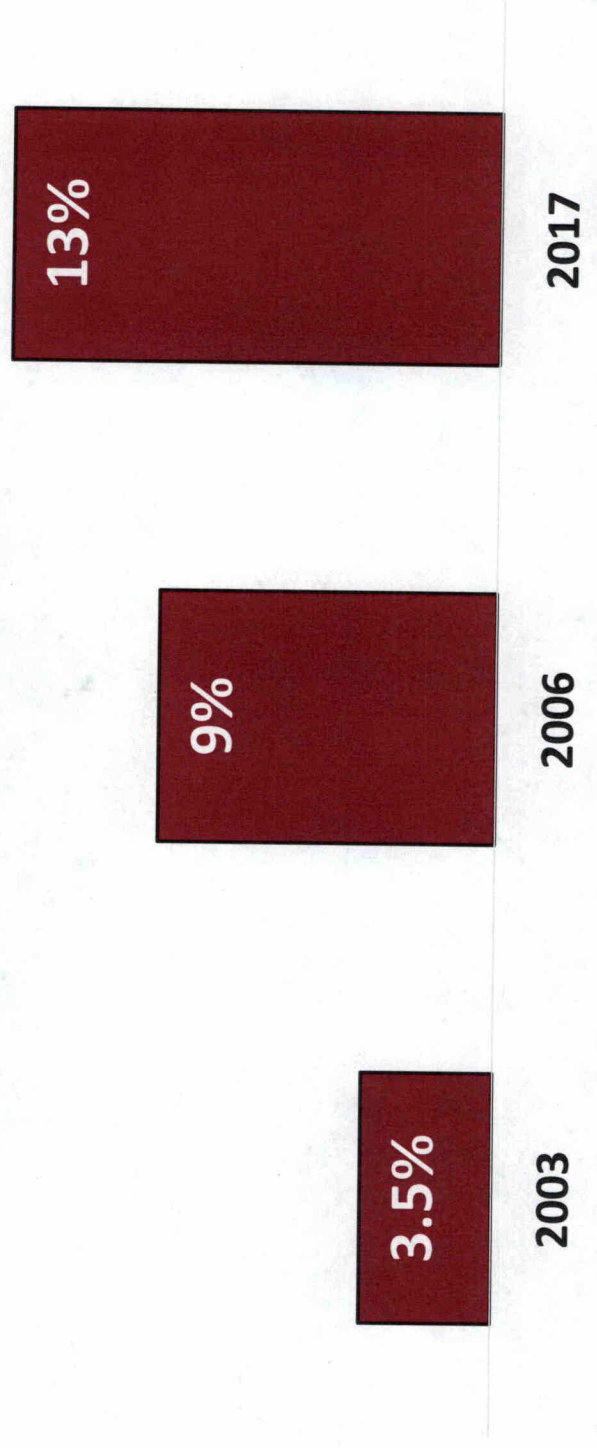
# Cumulative Sinclair Enrollment Growth vs. Cumulative Warren County Population Growth

Year Over Year Cumulative Percent Change, 2002-2018



# Warren County High School Graduates Enrolling at Sinclair

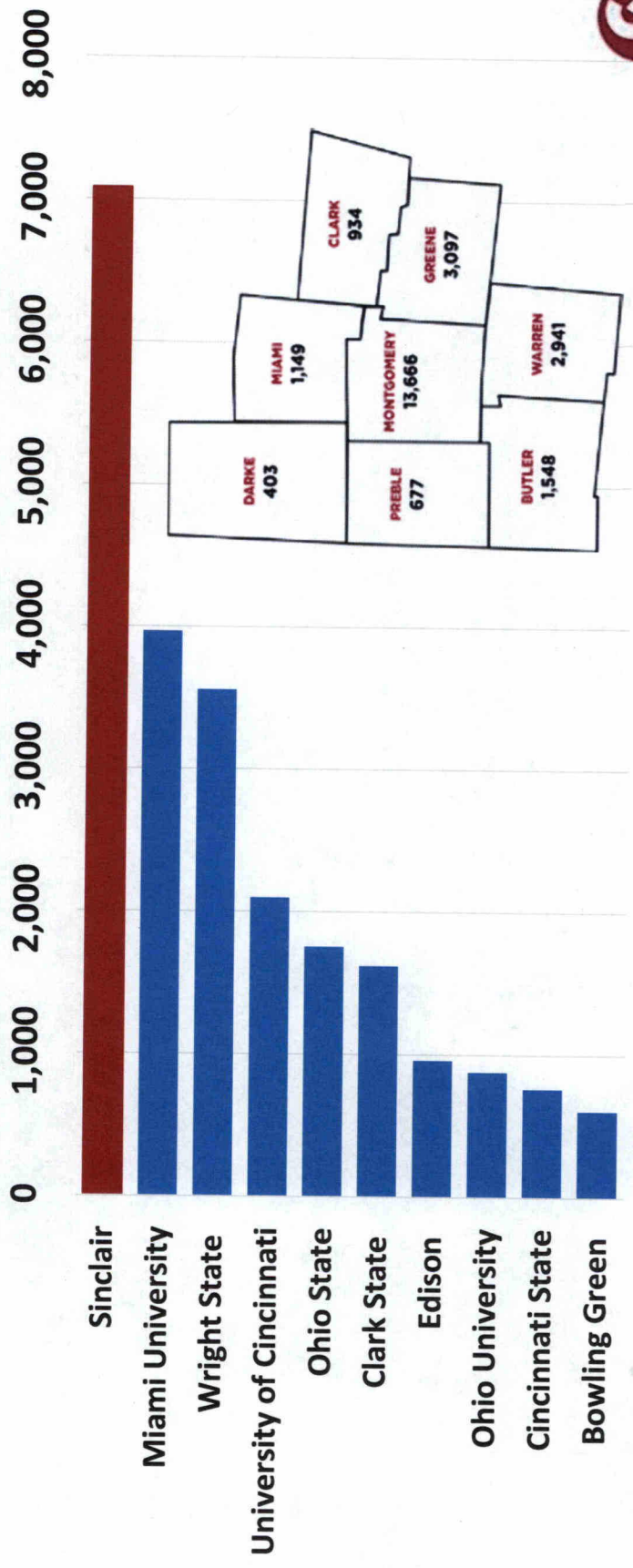
Percent of Recent High School  
Graduates Attending Sinclair



# More Students Choose Sinclair

(from across an eight county region)

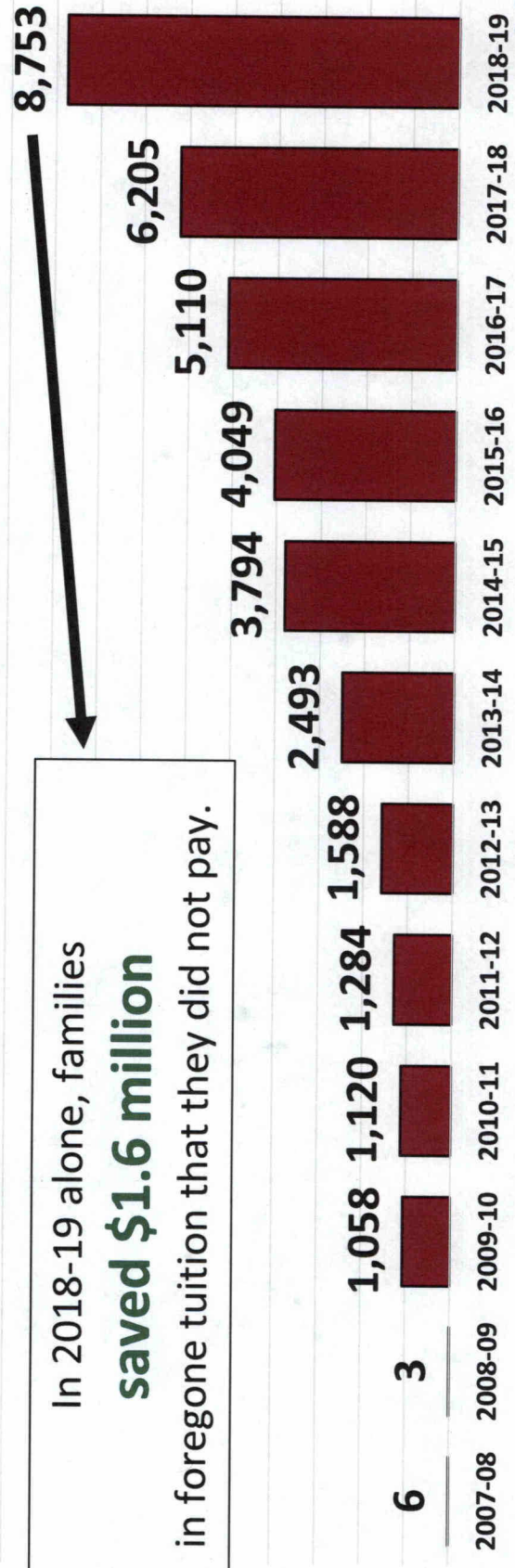
FY2017 Enrollment of Recent High School Grads



# Dual Enrolled Warren County High School Students

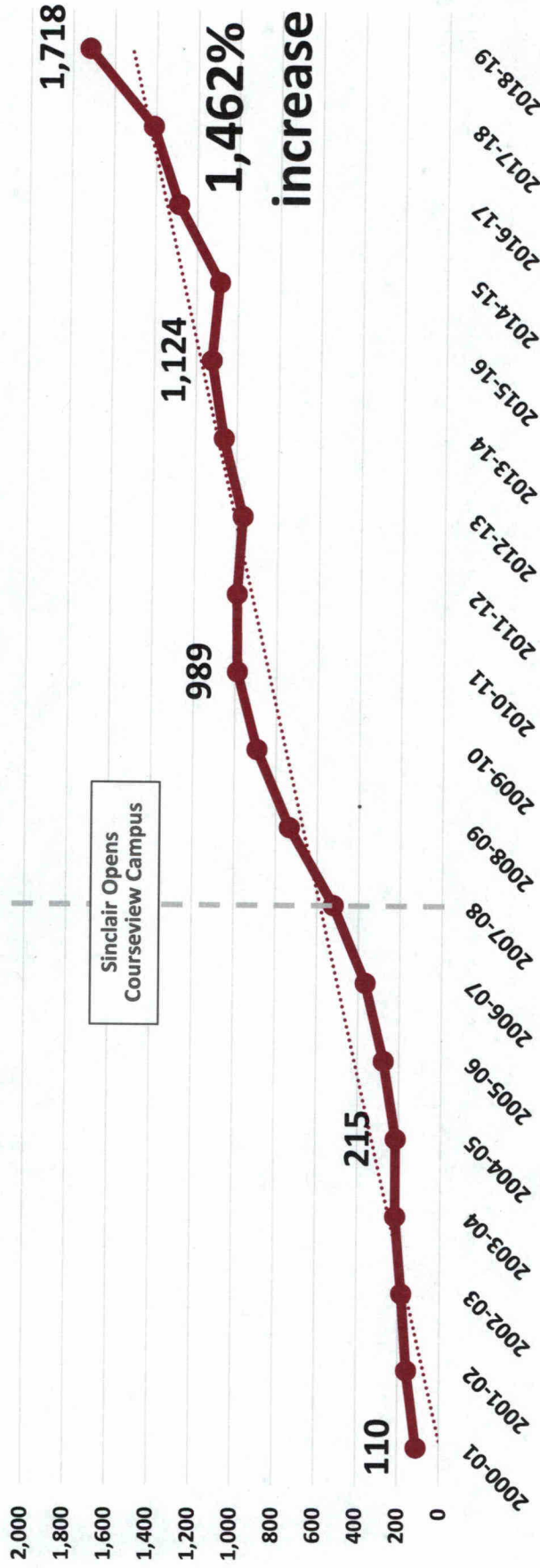
## Number of Credit Hours Earned by Year

In 2018-19 alone, families saved **\$1.6 million** in foregone tuition that they did not pay.



# Online Sinclair Enrollment Trend for Warren County Students

## Unduplicated Headcount by Fiscal Year



# Mason Campus Updates and Strategic Planning

Senior VP Madeline Iseli



# Top Themes from 2018 Visioning Session

1. Provide Pathways to Jobs
2. Ensure Programs are Aligned to Industry Needs
3. Address Workforce Challenges
4. Grow Experiential Learning
5. Increase Promotions and Advertising
6. Serve as a Convener
7. Prepare for Technological Advances





WARREN COUNTY  
CHAMBER ALLIANCE

2019 Washington, DC Fly-In | May 13—15

# Celebrating the Power of Work-Based Learning with Crane 1 Apprentice and Sinclair Student Andy Clark



NATIONAL SKILLS COALITION  
Every worker. Every industry. A strong economy.

**Rob Portman** @senatorportman

Great to speak at the #WarrenCo Chamber Alliance Meeting this morning about the work I'm doing in DC for #Ohio. I enjoyed meeting Andy, who was recognized for his apprentice work at the Crane Co. My #JOBSAct will help to put more students like Andy into good-paying #jobs.

9:29 AM - 14 May 2019

6 Retweets 19 Likes

29 11 19



# Festo-Sinclair MAP<sup>2</sup> Cohort 2 Graduation



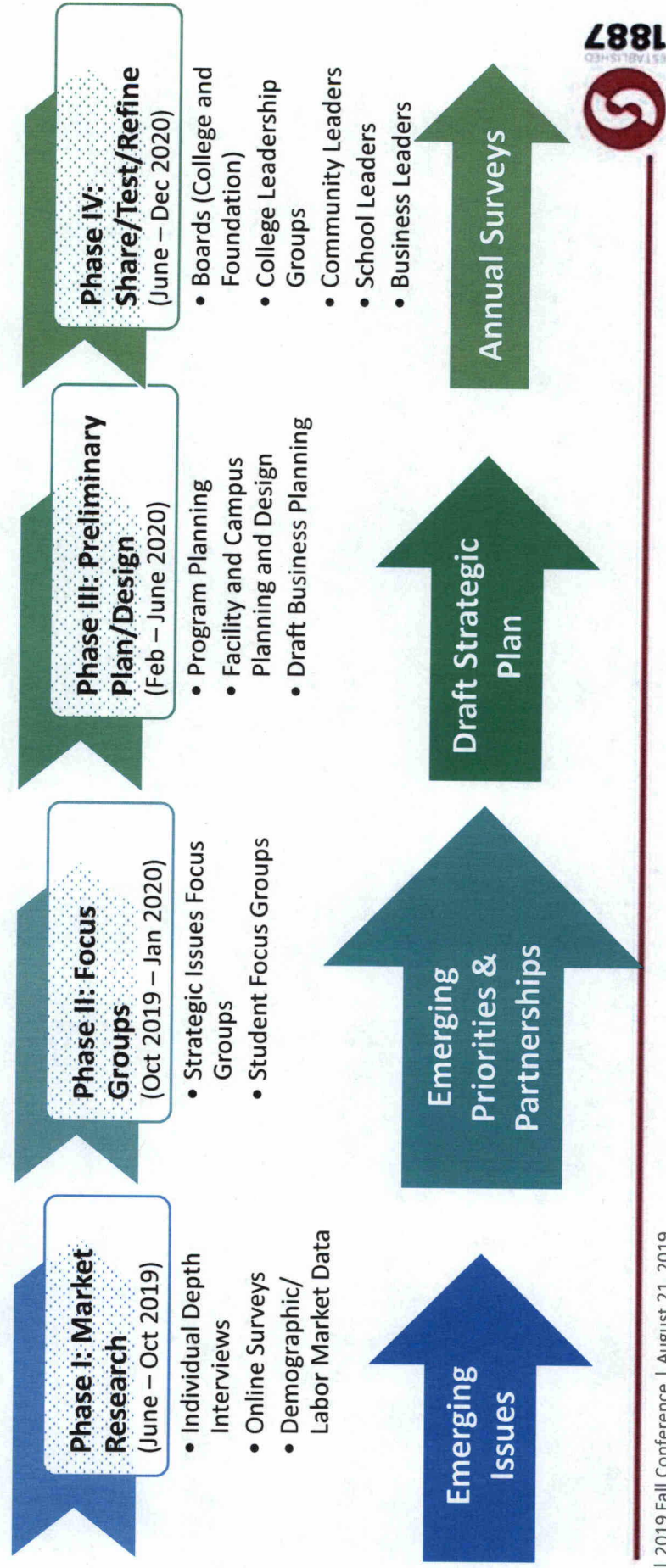
Summer 2019



# Regional Strategic Planning Framework

## Mason, Centerville, YMCA Centers

### June 2019 – December 2020



# Strategic Planning Coordination

- **College-Wide Ad Hoc Planning Task Force** – Co-Chairs: Provost and SVP Regional Development
  - Instruction (program planning and curriculum development) – Provost, Select Deans/Chairs/Faculty, eLearning, Academic Advising
  - RAR (research and data analysis)
  - Finance/Budget (business planning and financial modeling)
  - SEM – Enrollment and Promotions planning, Student Development
  - Facilities (campus and facilities planning)
  - Organizational and Workforce Development (alignment of non-credit programs)
- **Regular Reports to Board of Trustees**

# Warren County Commission Scholarship Update

VP for Advancement Adam Murka



# Warren County Scholarship

**\$560,991**

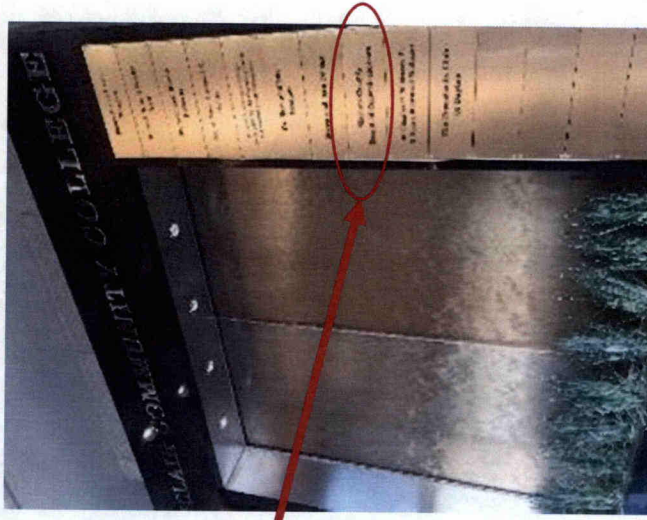
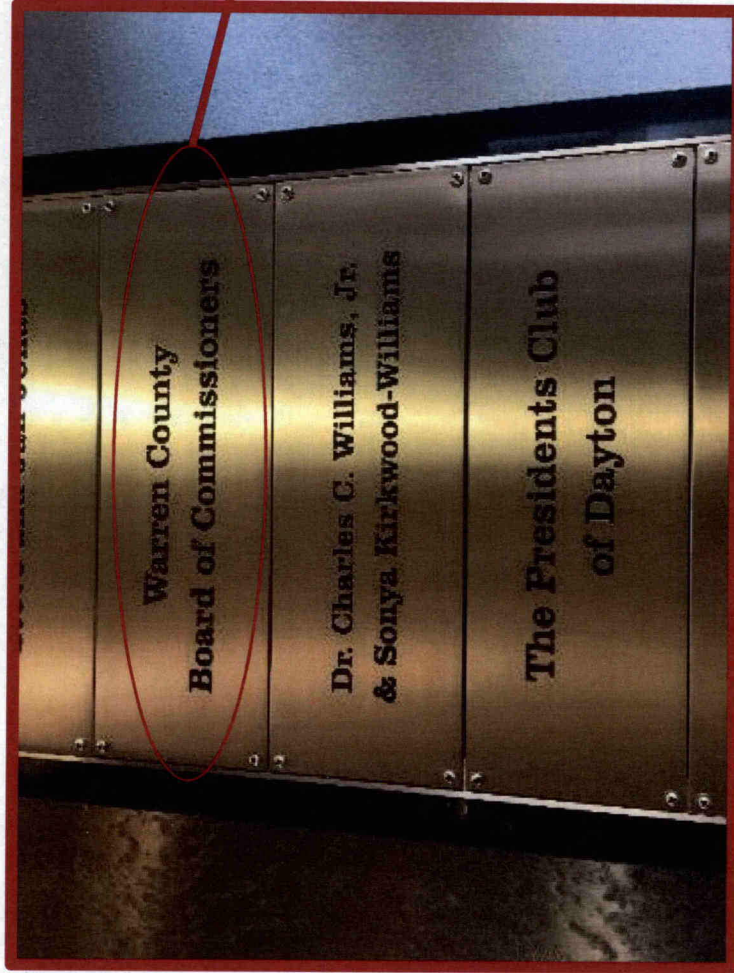
Total awarded since 2007

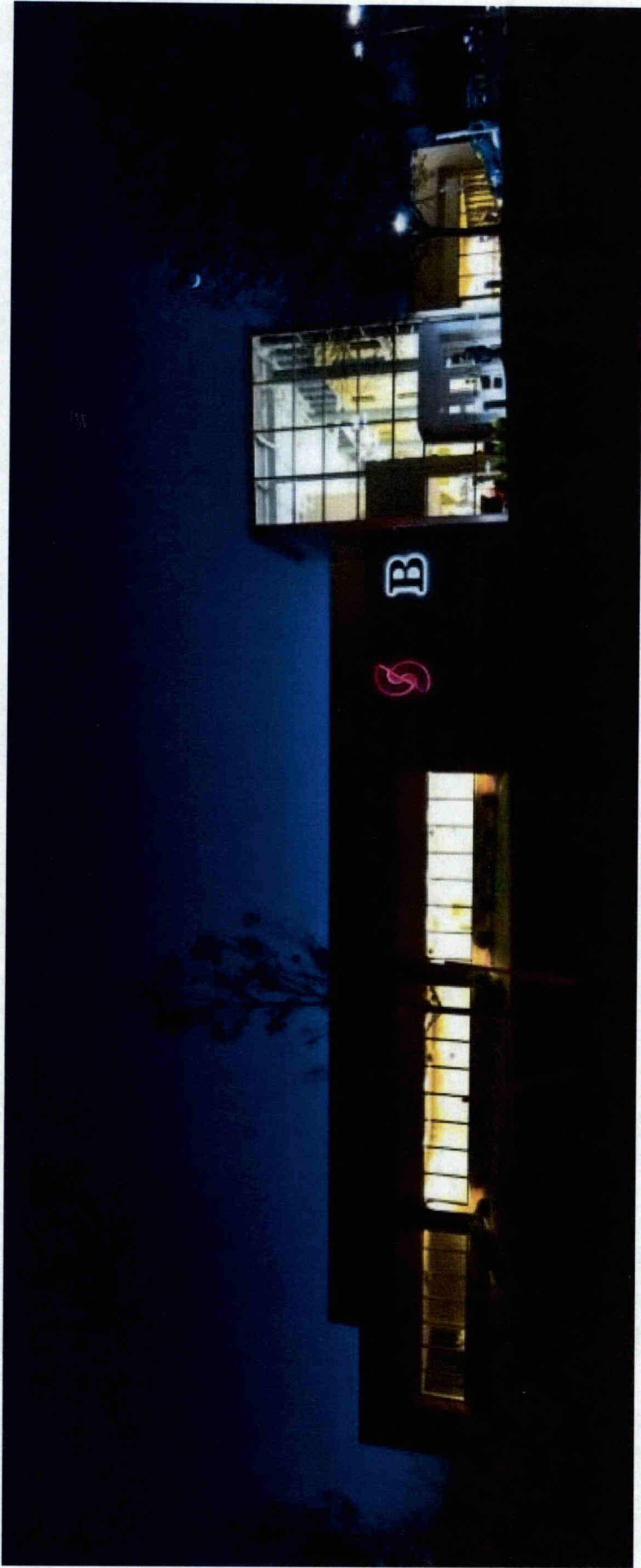
**5,331**

Number of students awarded  
scholarships since 2007



# Great Hall, Sinclair Conference Center





**Thank You!**



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