



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

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TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

GENERAL SESSION AGENDA

January 14, 2025

- #1 *Clerk—General*
- #2 9:00 *Consider Expedited Type 1 Annexation of 6.9697 Acres to the City of Springboro*
- #3 9:05 *Executive Session— Acquisition of Property to Consider the Purchase for Public Purposes to Prevent Premature Disclosure of Information Giving an Unfair Competitive or Bargaining Advantage to a Person Whose Personal, Private Interest is Adverse to the General Public Interest Pursuant to ORC 121.22(G)(2)*
- #4 9:30 *Executive Session—Personnel Matters to Consider Appointing and Employing Public Employees of the Water and Sewer Department and Setting Their Compensation Pursuant to ORC 121.22(G)(1)*

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVING REQUISITIONS AND AUTHORIZING THE COUNTY ADMINISTRATOR
TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize
Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the
following vote resulted:

M
M
M

Resolution adopted this day of 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc: Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
ENG	LAKE ERIE CONSTRUCTION COMPANY	ENG WAR-VAR GUARDRAIL FY25 PRO	\$ 241,240.00 *bid project/ contract in packet

Approved 1/14/25 by:

Martin Russell, County Administrator

CONSENT AGENDA*

January 14, 2025

Approve the minutes of the December 20, 2024 Commissioners' Special Meeting and January 3, 2025 Annual Organizational Meeting.

PERSONNEL

1. *Approve salary increase for County Court Probation Officers*
2. *Hire James Bennett as Wastewater Chief Operator within W/S*
3. *Accept resignation of Lacie Decatur and Michael Wiggins within Emergency Services*
4. *Terminate probationary employees within Emergency Services and Human Services*

GENERAL

5. *Approve appointment to the Criminal Justice Board of Warren County*
6. *Remove Chris Wojnicz from the Tax Review Council and appoint Michelle Tegtmeier as said replacement*
7. *Enter into contract with Lake Erie Construction for the WAR-VAR Guardrail FY25 Project*
8. *Advertise for bids for the 2025 Drilled Pier Wall Project and the FY24 Village of Morrow Bridge Lighting CDBG Project*
9. *Approve Notice of Intent to award bid to Neyra Paving for the FY24 Village of Harveysburg South Street Paving CDBG Project*
10. *Acknowledge policy with Arch Insurance for the provision of Stop Loss Coverage relative to the self-insured Workers' Compensation program*
11. *Acknowledge terms of engagement with Bricker Graydon LLP for HIPAA training*
12. *Approve agreement with Chard, Snyder, and Associates relative to the Section 125 Flexible Benefits and Section 105 Health Reimbursement Plan effective January 1, 2025*
13. *Authorize amendment to summary plan description with united Health Care relative to the prescription plan administered by ARORx effective January 1, 2025*
14. *Enter into contract with Clinton County relative to building inspection services*
15. *Approve addenda and agreements with Just Like Us Enrichment Agency and Pressley Ridge on behalf of Children Services*
16. *Enter into easement agreement with the City of Franklin relative to improvements for the North Dixie Highway Dayton- Cincinnati Pike Project*
17. *Authorize President of the Board to sign a satisfaction or mortgage for Cindy Halverson*
18. *Approve amendment to contract with Lifespan Inc. on behalf of Human Services*
19. *Enter into agreement with Cincinnati Bell Telephone Co. LLC on behalf of Telecommunications*
20. *Authorize seventh amendment to the Water Area Contract with the City of Cincinnati*
21. *Authorize Sanitary Engineer to prepare and submit final application to participate in the OPWC State Capital Improvement Program relative to the South Cove Roadway Improvement and Waterline Replacement Project*
22. *Acknowledge receipt of December 2024 Financial Statement*
23. *Acknowledge approval of financial transactions*
24. *Acknowledge payment of bills*
25. *Approve various performance bond releases and reductions*
26. *Approve various record plats*

FINANCIALS

27. *Approve operational transfer from Commissioners' into Crime Victim/Witness, Emergency Services, and Water/Sewer funds*
28. *Approve operational transfer from Veterans to Common Pleas and County Court*
29. *Approve supplemental appropriations into Commissioners', Rental Assistance, Common Pleas, County Court, Sheriff's, Health Insurance, and Workers' Compensation*
30. *Approve appropriation adjustment from Commissioners' into Sheriff's for payouts*
31. *Approve appropriation adjustment within Engineer's for payout*
32. *Approve appropriation adjustment within Facilities, Economic Development, Building and Zoning, Juvenile, and Workers' Compensation*

**Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda*



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BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

MINUTES: Special Session – December 20, 2024

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in special session pursuant to adjournment of the December 3, 2024 Work Session meeting.

David G. Young – absent

Shannon Jones – present

Tom Grossmann – present

Krystal Powell, Clerk – present

- 24-1674 A resolution was adopted administering disciplinary action against Jade Hollon within Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 24-1675 A resolution was adopted administering disciplinary action against John Kendrick within the Warren County Water and Sewer Department. Vote: Unanimous
- 24-1676 A resolution was adopted terminating the employment of probationary employee Taylor Gillen, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1677 A resolution was adopted authorizing the County Administrator to sign a memorandum of understanding between the Warren County Board of Commissioners and the Warren County Dispatch Association. Vote: Unanimous
- 24-1678 A resolution was adopted authorizing the posting of the “Protective Services Caseworker III” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous

- 24-1679 A resolution was adopted accepting the resignation of Laura Short, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, effective December 20, 2024.
Vote: Unanimous
- 24-1680 A resolution was adopted accepting the resignation of Desiree Dietmeyer, Compliance Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, effective November 29, 2024.
Vote: Unanimous
- 24-1681 A resolution was adopted hiring April Stephenson as Assessment/Investigative Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1682 A resolution was adopted hiring Melissa Shorter as Assessment/Investigative Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1683 A resolution was adopted hiring Kelsy Wright as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1684 A resolution was adopted hiring Landon Copenhaver as Assessment/Investigative Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1685 A resolution was adopted hiring Brandon Fluharty as Infrastructure Systems Technician I within the Telecommunications Department. Vote: Unanimous
- 24-1686 A resolution was adopted hiring Olivia Simon as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1687 A resolution was adopted hiring Virginia Books as Emergency Communications Operator within the Warren County Emergency Services Department.
Vote: Unanimous
- 24-1688 A resolution was adopted hiring Andrea Pitman as a Social Service Worker I, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 24-1689 A resolution was adopted adopting classification specifications and point factor assignments of Cyber Security Analyst I within the Telecommunications Department. Vote: Unanimous
- 24-1690 A resolution was adopted adopting classification specifications and point factor assignments of Chief Information Security Officer within the Telecommunications Department. Vote: Unanimous

- 24-1691 A resolution was adopted adopting classifications specifications and point factor assignments of Water Maintenance Assistant Superintendent within the Water and Sewer Department. Vote: Unanimous
- 24-1692 A resolution was adopted adopting classifications specifications and point factor assignments of Customer Service Billing Supervisor within the Water and Sewer Department. Vote: Unanimous
- 24-1693 A resolution was adopted adopting classifications specifications and point factor assignments of Accounting Supervisor within the Water and Sewer Department. Vote: Unanimous
- 24-1694 A resolution was adopted adopting classifications specifications and point factor assignments of Litter Control Supervisor within Solid Waste Management District. Vote: Unanimous
- 24-1695 A resolution was adopted amending the pay schedule relative to the Warren County Commissioners' Compensation Plan. Vote: Unanimous
- 24-1696 A resolution was adopted approving salary adjustments for department heads under the Warren County Board of Commissioners. Vote: Unanimous
- 24-1697 A resolution was adopted approving wage adjustments for non-bargaining employees under the Warren County Board of Commissioners. Vote: Unanimous
- 24-1698 A resolution was adopted approving the reclassification of Darren Morsie within the Solid Waste Management District. Vote: Unanimous
- 24-1699 A resolution was adopted approving the reclassification of Janet Lundy within the Water and Sewer Department. Vote: Unanimous
- 24-1700 A resolution was adopted approving reclassification of Jodi Davis within the Water and Sewer Department. Vote: Unanimous
- 24-1701 A resolution was adopted approving the reclassification of Aaron Tate within the Water and Sewer Department. Vote: Unanimous
- 24-1702 A resolution was adopted approving a wage increase for Nathan Baker, Distribution Worker III, within the Water and Sewer Department. Vote: Unanimous
- 24-1703 A resolution was adopted approving the promotion of Kyle Purdy to the position of Distribution Worker III, within the Water and Sewer Department. Vote: Unanimous
- 24-1704 A resolution was adopted approving reclassification of multiple staff members within the Telecommunications Department. Vote: Unanimous

- 24-1705 A resolution was adopted approving the reclassification of Ashley Watts Administrative Support to the position of Deputy Clerk within Warren County Commissioners' Office. Vote: Unanimous
- 24-1706 A resolution was adopted approving the reclassification of Emily Harris from Administrative Support to Administrative Assistant within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1707 A resolution was adopted approving the promotion of Britne Wilmer to Compliance Supervisor within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1708 A resolution was adopted approving the end of 365-day probationary period and pay increase for Ashlin Benne within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1709 A resolution was adopted approving reclassification of Kelly Monk from Compliance Caseworker I to Compliance Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1710 A resolution was adopted approving a lateral transfer for Crystal Corbett from Protective Services Caseworker II to Screener II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1711 A resolution was adopted approving the promotion of McKenna Hammonds to Policy Coordinator within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1712 A resolution was adopted approving a lateral transfer for Lillian Kuhan from Protective Services Caseworker I to Assessment/Investigative Caseworker I within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1713 A resolution was adopted approving reclassification of Caley Saunder and Breanna Brunzman to Lead Caseworkers within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1714 A resolution was adopted approving the reclassification of multiple employees to Custodial Worker II within the Facilities Management Department. Vote: Unanimous
- 24-1715 A resolution was adopted approving reclassification of multiple employees to Service Worker III position within the Facilities Management Department. Vote: Unanimous

- 24-1716 A resolution was adopted approving reclassification of Anthony Smith to Service Worker II position within the Facilities Management Department. Vote: Unanimous
- 24-1717 A resolution was adopted approving reclassification of Bryanna Mize within the Facilities Management Department. Vote: Unanimous
- 24-1718 A resolution was adopted ending a temporary pay supplement for Michelle Tegtmeier, Deputy Director of Facilities Management. Vote: Unanimous
- 24-1719 A resolution was adopted appointing Jesse Madden as Deputy Director of the Emergency Services Department. Vote: Unanimous
- 24-1720 A resolution was adopted appointing Ray Dratt as Director of the Building and Zoning Department. Vote: Unanimous
- 24-1721 A resolution was adopted appointing Michael Gladwell as Chief Building Official/Deputy Director of the Building and Zoning Department. Vote: Unanimous
- 24-1722 A resolution was adopted entering into a renewal service agreement with CHC Wellbeing, Inc and approving statement of work for the provision of comprehensive biometric screenings effective January 1, 2025. Vote: Unanimous
- 24-1723 A resolution was adopted authorizing disclosure between Business Associates OptumRx and Evo First, Inc. relative to the Warren County Prescription Plan. Vote: Unanimous
- 24-1724 A resolution was adopted appointing David G. Young to the Ohio-Kentucky-Indiana Regional Council of Governments Board of Trustees and Martin Russell as alternate. Vote: Unanimous
- 24-1725 A resolution was adopted cancelling the regularly scheduled Commissioners' meetings of Tuesday, January 7, 2025, and Thursday, January 9, 2025. Vote: Unanimous
- 24-1726 A resolution was adopted amending Resolution #24-1582 to establish January 3, 2025, at 9:00 A.M. as the time and date for the Annual Organizational Meeting. Vote: Unanimous
- 24-1727 A resolution was adopted continuing public hearing to consider text amendments to the Warren County Rural Zoning Code initiated by the Warren County Board of County Commissioners. Vote: Unanimous

- 24-1728 A resolution was adopted designating a portion of Mason-Montgomery Road as “Neil F. Tunison Highway” in Deerfield Township between Fields-Ertel Road and Socialville Fosters Road honoring Neil’s 38 years of service to Warren County and 28 years as Warren County Engineer. Vote: Unanimous
- 24-1729 A resolution was adopted advertising for the Mason Morrow Milgrove Road Bridge #38-0.37 Replacement Project. Vote: Unanimous
- 24-1730 A resolution was adopted advertising for bids for the Socialville Transmission Main – Contract 1 Project. Vote: Unanimous
- 24-1731 A resolution was adopted approving notice of intent to award bid to W.E. Smith Construction for the Township Line Road Bridge #134-3.76 Replacement Project. Vote: Unanimous
- 24-1732 A resolution was adopted awarding the bid for the 2025 Water Treatment Chemicals Project to Chemicals Inc, USA. And Brenntag Mid-South Inc. Vote: Unanimous
- 24-1733 A resolution was adopted authorizing AECOM Technical Services, Inc. to advertise for Bids for the Richard A. Renneker Water Treatment Plant Ion Exchange Upgrades Project. Vote: Unanimous
- 24-1734 A resolution was adopted approving a memorandum of understanding with Warren County Community Services on behalf of Warren County Children Services. Vote: Unanimous
- 24-1735 A resolution was adopted approving an amendment to the agreement with COBRA Systems, Inc. to provide jury-related software in addition to the case management system on behalf of the Warren County Clerk of Courts. Vote: Unanimous
- 24-1736 A resolution was adopted authorizing the necessary documentation for the payment of American Rescue Plan Act Funds (ARPA) toward the Middletown Multi-Use Entertainment Venue. Vote: Unanimous
- 24-1737 A resolution was adopted authorizing the submission of a Chemical Emergency Planning and Community Right-To-Know Fund Grant Application on behalf of the Warren County Department of Emergency Services. Vote: Unanimous
- 24-1738 A resolution was adopted authorizing the Vice President of the Board to sign a Property Damage Release from Carter Express Incorporated relative to damages occurring on October 9, 2024, to a guardrail on Mason-Morrow-Millgrove Rd/Turtlecreek Road. Vote: Unanimous

- 24-1739 A resolution was adopted authorizing release for Property Damage from Home-Owners Insurance Company relative to the damages occurring on October 23, 2024 to the Warren County Court Building at 880 Memorial Drive.
Vote: Unanimous
- 24-1740 A resolution was adopted entering into a contract with Integrity Lift Solutions for elevator maintenance on behalf of Warren County Facilities Management.
Vote: Unanimous
- 24-1741 A resolution was adopted entering into a subrecipient agreement with United Way Warren County relative to the American Rescue Plan Act – Coronavirus State and Local Fiscal Recovery Funds. Vote: Unanimous
- 24-1742 A resolution was adopted entering into an Emergency Rental Assistance agreement with Warren County Community Services, Inc. on behalf of Warren County Human Services. Vote: Unanimous
- 24-1743 A resolution was adopted authorizing the Warren County Law Library Resources Board pursuant to R.C. 307.51(F) to enter into contracts with private entities for the provision of any services that the Board considers necessary in the year 2025 and that which is subject to the Warren County Board of County Commissioners' approval. Vote: Unanimous
- 24-1744 A resolution was adopted approving an amendment to the payment services agreement with Keefe Commissary Network, to include the City of South Lebanon's processing services on behalf of the Warren County Clerk of Courts Office. Vote: Unanimous
- 24-1745 A resolution was adopted entering into an agreement with the City of Lebanon, Ohio regarding reimbursement for Public Defender Expenditures for 2025.
Vote: Unanimous
- 24-1746 A resolution was adopted entering into an agreement with the City of Mason, Ohio regarding reimbursement for Public Defender Expenditures for 2025.
Vote: Unanimous
- 24-1747 A resolution was adopted entering into a contract with the Village of Mainville for Police Protection on behalf of the Warren County Sheriff's Office.
Vote: Unanimous
- 24-1748 A resolution was adopted approving addendum to contract for police protection with the City of South Lebanon on behalf of the Warren County Sheriff's Office.
Vote: Unanimous
- 24-1749 A resolution was adopted authorizing acceptance of quote from OSI Global It-OSI Hardware on behalf of Warren County Telecommunications.
Vote: Unanimous

- 24-1750 A resolution was adopted authorizing acceptance of quote from OSI Global IT-OSI Hardware on behalf of Warren County Telecommunications.
Vote: Unanimous
- 24-1751 A resolution was adopted authorizing acceptance of quote from OSI Global IT-OSI Hardware (Systain) on behalf of Warren County Telecommunications.
Vote: Unanimous
- 24-1752 A resolution was adopted authorizing acceptance of quote from Business Communication Specialists on behalf of Warren County Telecommunications.
Vote: Unanimous
- 24-1753 A resolution was adopted authorizing acceptance quote from Business Communications Specialists on behalf of Warren County Telecommunications.
Vote: Unanimous
- 24-1754 A resolution was adopted authorizing acceptance of quote from Secure Cyber Defense for FortiGate Firewalls Hardware and Software on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-1755 A resolution was adopted authorizing acceptance of quote from Secure Cyber Defense for Hardware fir Wireless Access points on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-1756 A resolution was adopted authorizing the Vice President of the Board to sign the 2025 Urban Transit Program Grant Contract with the Ohio Department of Transportation. Vote: Unanimous
- 24-1757 A resolution was adopted authorizing the filing of an application with the Ohio Department of Transportation by for Grants through the US DOT Federal Transit Administration (FTA) and the State of Ohio, as authorized under Federal Transit Laws and State of Ohio Laws Executing a Contract with the Ohio Department of Transportation Upon Project Approval. Vote: Unanimous
- 24-1758 A resolution was adopted approving amendment No 2 of the agreement with Rumpke of Ohio, Inc. for hauling and disposal of biosolids at the Lower Little Miami Wastewater Treatment Plant. Vote: Unanimous
- 24-1759 A resolution was adopted approving the third amendment to the Biosolids Disposal and Land Application Agreement with Mike Farm Enterprises on behalf of the Warren County Water and Sewer Department. Vote: Unanimous
- 24-1760 A resolution was adopted approving professional service agreement between Elite Computer Inc. and the Workforce Development Board of Ohio's 12th Local Workforce Development Area. Vote: Unanimous
- 24-1761 A resolution was adopted approving the destruction of a copier located at the Warren County Sheriff's Office. Vote: Unanimous

- 24-1762 A resolution was adopted transferring a gun safe no longer being utilized by the Warren County Sheriff's Office to Carlisle Police Department. Vote: Unanimous
- 24-1763 A resolution was adopted acknowledging receipt of November 2024 Financial Statement. Vote: Unanimous
- 24-1764 A resolution was adopted acknowledging approval of financial transactions. Vote: Unanimous
- 24-1765 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 24-1766 A resolution was adopted entering into a new street and appurtenances (including sidewalks) security agreement with Hamilton Township Apartments LLC for Hamilton Pointe, Section 1 in Hamilton Township, replacing the current street and appurtenances security agreement #24-010 (P/S) Vote: Unanimous
- 24-1767 A resolution was adopted entering into a new subdivision public improvement performance and maintenance security agreement with Hamilton Township Apartments, LLC for installation of certain improvements in Hamilton Pointe, Phase 1 located in Hamilton Township, replacing the current security agreement 24-0010 (W/S). Vote: Unanimous
- 24-1768 A resolution was adopted approving a street and appurtenances (including sidewalks) bond release for Hamilton Pointe, Section 1 for completion of improvements for Hamilton Pointe, Section 1, situated in Hamilton Township. Vote: Unanimous
- 24-1769 A resolution was adopted approving a subdivision public improvement performance and maintenance security release with Hamilton Pointe Investment LLC for Hamilton Pointe, Phase 1 located in Hamilton Township. Vote: Unanimous
- 24-1770 A resolution was adopted entering into a subdivision public improvement performance and maintenance security agreement with Grand Communities, LLC for installation of certain improvements in the Majors at Shaker Run Subdivision, Section Two, Phase D, Water Easement situated in Turtlecreek Township. Vote: Unanimous
- 24-1771 A resolution was adopted entering into a subdivision public improvement performance and maintenance security agreement with Grandin Road Development, LLC for installation of certain improvements in Arbors at Grandin Pond, Section 1, situated in the City of South Lebanon Township. Vote: Unanimous

- 24-1772 A resolution was adopted approving a street and appurtenances (including sidewalks) bond release for Wilson Farms Development, LLC, for completion of improvements in Wilson Farms, Section Five situated in Franklin Township. Vote: Unanimous
- 24-1773 A resolution was adopted approving Cassidy Drive, Garrett Drive and Spencer Way in Wilson Farms, Section Five for public Maintenance by Franklin Township. Vote: Unanimous
- 24-1774 A resolution was adopted approving various record plats. Vote: Unanimous
- 24-1775 A resolution was adopted approving operational transfer of interest earnings from Commissioners Fund #11011112 into Water Funds #5510 & #5583, and Sewer Funds #5580, & #5575. Vote: Unanimous
- 24-1776 A resolution was adopted approving a supplemental appropriation into County Construction Fund #11011112 and operational transfers into Facilities Management Construction Funds #4467 & #4494, and Telecommunication Infrastructure Fund #4492. Vote: Unanimous
- 24-1777 A resolution was adopted accepting an amended certificate for Funds 2203, 2206, 2238, 2246, 2265, 2267, 2294, 4458, 5575, 5583, 6619, and 6650. Vote: Unanimous
- 24-1778 A resolution was adopted approving a supplemental appropriation into Commissioners Fund #11011110 and an operational transfer from General Fund #11011110 into Health Benefits Fund #6632. Vote: Unanimous
- 24-1779 A resolution was adopted accepting amended certificate and approving a supplemental appropriation into the Health Insurance Fund #6632. Vote: Unanimous
- 24-1780 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 24-1781 A resolution was adopted reorganizing the Child Advocacy Center of Warren County and accepting responsibility as the Fiscal Agent of the Child Advocacy Center and authorize the County Administrator to execute necessary organization and accreditation application documents. Vote: Unanimous
- 24-1782 A resolution was adopted creating Child Advocacy Center Fund #2214. Vote: Unanimous
- 24-1783 A resolution was adopted hiring Heather Rammel as a Protective Services Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 24-1784 A resolution was adopted hiring Jodi Baker Protective Services Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1785 A resolution was adopted authorizing the County Prosecutor's Office and Co-Counsel appointed by CORSA to execute the Consent Decree and Judgement Entry of Dismissal, authorizing the Vice-President of the Board to execute the settlement agreement and release, and authorizing the County Administrator to process and the Board further approving purchase orders for the monetary consideration provided for in the Settlement Agreement without any further delay. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Barney Wright, Treasurer and James Spaeth, Clerk of Courts were present for a meeting of the Investment Advisory Board.

Mr. Wright stated the County may exceed a 3% return on investments for 2024.

Adam Nice, Assistant Prosecuting Attorney, was present to discuss the Warren County Child Advocacy Center (CAC).

Mr. Nice stated that Children's Hospital of Dayton does not intend to provide services to the CAC as of January 1, 2025. He further stated the County is still in negotiations with Children's Hospital relative to the disbursement of funds and property.

Commissioner Jones stated she still has several questions relative to the funding of the CAC. She further stated she does not want the Board of County Commissioners to hold financial responsibility of the CAC. Mrs. Jones stated she is in favor of supporting the CAC but not funding it from the County General Fund.

Mr. Nice stated the actions of today would be strictly to bring the CAC under the direction of the Board, to hire two forensic interviewers to avoid interruption of services for the victims, and to create a special fund for the CAC.

Upon further discussion, the Board resolved (Resolution #24-1781) reorganizing the Child Advocacy Center of Warren County and accepting responsibility as the Fiscal Agent of the Child Advocacy Center and authorize the County Administrator to execute necessary organization and accreditation application documents, (Resolution #24-1782) creating Child Advocacy Center Fund #2214, (Resolution #24-1783) hiring Heather Rammel as a Protective Services Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division, and (Resolution #24-1784) hiring Jodi Baker Protective Services Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division.

Upon unanimous call of the roll, the Board entered into executive session at 1:26 p.m. to discuss pending litigation with legal counsel present pursuant to Ohio Revised Code Section 121.22(G)(3), and exited at 1:28 p.m.

Upon further discussion the Board resolved (Resolution #24-1785) authorizing the County Prosecutor's Office and Co-Counsel appointed by CORSA to execute the consent decree and judgement entry of dismissal, authorizing the Vice-President of the Board to execute the settlement agreement and release, and authorizing the County Administrator to process and the Board further approving purchase orders for the monetary consideration provided for in the settlement agreement without any further delay.


Upon motion the meeting was adjourned.

David G. Young, President

Tom Grossmann

Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 20, 2024, in compliance with Section 121.22 O.R.C.


Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio



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**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Organizational Meeting – January 3, 2025

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the December 20, 2024, meeting.

Tom Grossmann – present

David G. Young – absent

Shannon Jones – present

Krystal Powell, Clerk – present

- 25-0001 A resolution was adopted appointing Tom Grossmann as President and Shannon Jones as Vice President of the Board of County Commissioners. Vote: Unanimous
- 25-0002 A resolution was adopted establishing meeting days and times for the Warren County Board of Commissioners. Vote: Unanimous
- 25-0003 A resolution was adopted designating the Official Representative and Alternate for the purpose of voting at the Annual Meeting of the County Commissioners' Association of Ohio in 2025. Vote: Unanimous
- 25-0004 A resolution was adopted approving appointments and reappointments to various Boards and Committees. Vote: Unanimous
- 25-0005 A resolution was adopted appointing representatives to serve on the Area 12 Workforce Development Board. Vote: Unanimous

DISCUSSIONS

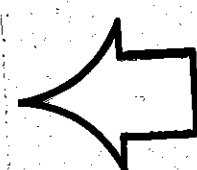
The Board opened the 2025 Annual Organizational Meeting, appointing the President and Vice-President of the Board, establishing the meeting dates and times, and approving various appointments and reappointments.

Upon motion the meeting was adjourned.

Tom Grossmann, President

Shannon Jones

David G. Young



I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 3, 2025, in compliance with Section 121.22 O.R.C.

Handwritten signature of Krystal Powell in cursive script.

Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio



Equipment Allocation Request



for approval from the Board of County Commissioners to allocate Telecommunications equipment to our partners.

Department Franklin City Police

Date 1/2/2025

Requested by Adam Colon Police Chief
Name Title

Phone 513-695-5616

Received by Corey Burton Communication Systems Manager
Name Title

Phone 513-695-3251

Description of Request Franklin City Police now has 28 full time officers in their department. They are requesting 4 portable radios to be issued for their use.

Requested Equipment	QTY	Unit Price	Total Price
APX6000 Portable Radio and Charger	4	\$ -	\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Estimated Total:			\$ -

Agency Meets Distribution Policy
 Radio Usage Report Checked
 Department's Request Letter is Attached
 Waiting for Approval from Board of County Commissioners

<p style="text-align: center;">Telecommunications Department</p> <p> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied </p> <p style="font-size: 2em; margin-top: 20px;"><i>AP</i></p> <p><i>ESTES</i></p> <p>Reviewed/Signed by Telecom Director</p> <p><u>1/2/2025.</u></p> <p>Date</p>	<p style="text-align: center;">Board of County Commissioners</p> <table style="width: 100%;"> <tr> <td> </td> <td style="text-align: center;">YEA</td> <td style="text-align: center;">NAY</td> </tr> <tr> <td> </td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td> </td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td> </td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Reviewed/Signed by Clerk or Administrator</p> <p>Date</p>		YEA	NAY		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	YEA	NAY											
	<input type="checkbox"/>	<input type="checkbox"/>											
	<input type="checkbox"/>	<input type="checkbox"/>											
	<input type="checkbox"/>	<input type="checkbox"/>											

400 Anderson St
Franklin, Ohio 45005
937-746-2882/ Fax 937-743-7750

Chief of Police
Adam Colon
Acolon@franklinohio.org



Division of Police

Greetings:

Our department has 28 full-time patrol units in our department. We currently only have 24 radios issued to us through the Warren County Telecommunications Department. We are requesting 4 radios be issued to our department for our road units.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Colon".

Chief Adam Colon



400 Anderson St
Franklin, Ohio 45005
937-746-2882/ Fax 937-743-7750



Personnel

Printed on January 2, 2025

Agency OH0830100 - Franklin PD **Works For** OH0830100 - Franklin PD **Service Type** All Types
Status Active - All **Rank** All **Division** All
Section All **Sworn** All **Call Sign**
CAD Unit **Specialties** All **Name**

Name	Call Sign	Agency	Works For	Username	Job Title	Sworn	Emp. Code	Division	Rank	Active
Alvarez, Lindsey	222	FPD	FPD	lalvarez	Dispatcher	Yes	1205099	Communications		Yes
Beasley, Larry Jr.	248	FPD	FPD	lbeasley	Officer	No	1205129	Patrol		Yes
Berlin, Alexander	244	FPD	FPD	aberlin	Officer	Yes	1205124	Patrol		Yes
Blair, Anna	231	FPD	FPD	ablair	Dispatcher	Yes	1205116	Communications		Yes
Butler, Alex	229	FPD	FPD	abutler	Officer	Yes	1205104	Patrol		Yes
Cole, Amy	242	FPD	FPD	acole	Dispatcher	No	1205118	Communications		Yes
Colon, Adam	243	FPD	FPD	acolon	Chief	Yes	1205020	Administrative		Yes
Colvin, Jordan	226	FPD	FPD	jcolvin	Sergeant	Yes	1205060	Patrol		Yes
Cotton, Shannon	206	FPD	FPD	scotton	Sergeant	Yes	1205039	Patrol		Yes
Crowthers, Joshua	247	FPD	FPD	jcrowthers	Officer	Yes	1205127	Patrol		Yes
Davis, Shelby	240	FPD	FPD	sdavis	Officer	Yes	1205123	Patrol		Yes
FFD, ADMIN		FPD	FPD	FFD ADMIN	Lieutenant	No				Yes

Name	Call Sign	Agency	Works For	Username	Job Title	Sworn	Emp. Code	Division	Rank	Active
Figliola, Stephen	215	FPD	FPD	sfigliola	Officer	Yes	1205051	School Resource Officer		Yes
FPD, ADMIN		FPD	FPD	FPDADMIN		No		Patrol		Yes
FUNERAL, HOME	FUNERAL	FPD	FPD			No				Yes
Gudgell, Cole	246	FPD	FPD	cgudgell	Officer	Yes	1205126	Patrol		Yes
Hatfield, David	213	FPD	FPD	dhatfield	Detective	Yes	1205047	Investigations		Yes
Hembree, Peggy	211	FPD	FPD	phembree	Dispatcher	Yes	1205064	Communications		Yes
Hensley, Riley	236	FPD	FPD	rhensley	Officer	Yes	1205110	Patrol		Yes
Holland, Patrick	227	FPD	FPD	pholland	Sergeant	Yes	1205100	Patrol	Sergeant	Yes
Keene, Christopher	218	FPD	FPD	ckeene	Officer	Yes	1205055	Patrol		Yes
Keil, Olen	239	FPD	FPD	okeil	Officer	Yes	1205122	Patrol		Yes
Lacon, Jacob	221	FPD	FPD	jlacon	Officer	Yes	1205057	School Resource Officer		Yes
Massey, Gerald	201	FPD	FPD	gmassey		No	1205011	Records		Yes
Matter, Nathan	249	FPD	FPD	nmatter	Officer	No	1205130	Patrol		Yes
Miller, Eric	245	FPD	FPD	emiller	Officer	Yes	1205125	Patrol		Yes
Myers, Amanda	225	FPD	FPD	amyers	Detective	Yes	1205059	Investigations		Yes
O'Neil, Kyle	228	FPD	FPD	koneil	Officer	Yes	1205103	Patrol		Yes
Pacifico, Brian	210	FPD	FPD	bpacifico	Lieutenant	Yes	1205043	Administrative		Yes
Reimer, Joshua	232	FPD	FPD	jreimer	Sergeant	Yes	1205105	Patrol		Yes

Name	Call Sign	Agency	Works For	Username	Job Title	Sworn	Emp. Code	Division	Rank	Active
Rosell, Gerrett	237	FPD	FPD	grosell	Officer	Yes	1205120	Patrol		Yes
Shannon, Amanda	224	FPD	FPD	ashannon	Dispatcher	Yes	1205095	Communications		Yes
Shannon, Jesse	223	FPD	FPD	jshannon	Sergeant	Yes	1205058	Patrol		Yes
Shuler, Emily	241	FPD	FPD	eshuler	Dispatcher	Yes	1205117	Communications		Yes
Status 1, Status 1		FPD	FPD	Status 1		No				Yes
Status 2, Status 2		FPD	FPD	Status 2		No				Yes
Stewart, Jeffery	205	FPD	FPD	jstewart	Officer	Yes	1205037	Patrol		Yes
Stitzel, Daniel	CH16	FPD	FPD	dstitzel	Chief	No	1215043			Yes
TOW, COMPANY	TOW	FPD	FPD			No				Yes
Wallace, Lexis	238	FPD	FPD	lwallace	Officer	Yes	1205121	Patrol		Yes
Wolf, Nancy	216	FPD	FPD	nwolf	Dispatcher	Yes	1205094	Communications		Yes
Wright, Tiffany	234	FPD	FPD	twright	Officer	Yes	1205109	Patrol		Yes
Yost, David	235	FPD	FPD	dyost	Officer	Yes	1205108	Patrol		Yes



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: RAY DRATT DEPARTMENT: BUILDING/ZONING

*POSITION: DIRECTOR DATE: 01/07/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
2025 OHIO TOWNSHIP ASSOCIATION WINTER CONFERENCE

LOCATION:
GREATER COLUMBUS CONVENTION CENTER
400 NORTH HIGH STREET, COLUMBUS, OH 43215

DATE(S): JANUARY 29 - 31, 2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: REG \$260, PARKING \$60, FOOD \$36, GAS \$240 = \$596.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:
 1/8/25
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

BROOKE HILL



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
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*NAME OF ATTENDEE: Shannon Jones DEPARTMENT: BOCC

*POSITION: Commissioner DATE: 1/3/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

CCAO Monthly Board of Directors Meetings

LOCATION:

209 East State Street, Columbus

DATE(S): 1/24, 2/25, 3/21, 4/11, 5/16, 8/26, 9/19, 11/14, 12/3

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: mileage reimbursement roughly \$86/trip (\$774 estimated total)

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

[Empty box for listing additional attendees]



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

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*NAME OF ATTENDEE: Brandy Cooper DEPARTMENT: Emergency Services

*POSITION: Training Supervisor DATE: 1/8/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

Navigator convention is a great investment of educational opportunities related to Emergency Medical and Fire Dispatch operations, new dispatcher training, and ACE accreditation..

LOCATION:

Marriott World Center 8701 World Center Dr Orlando, FL 32821

DATE(S): April 14-17, 2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER (Uber)

LODGING: Marriott World Center 8701 World Center Dr Orlando, FL 32821

ESTIMATED COST OF TRIP: \$2759 per person / \$8277 total (See attached)

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Melina Moultrie 1/9/25
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Jonathan Bright/Supervisor - Carmen Carson/ Emergency Communications Operator (Nominated for Disptcher of the Year)



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Sydney Renner DEPARTMENT: Emergency Services

*POSITION: EMA Operations Manager DATE: 1/9/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

2025 Emergency Management Association of Ohio (EMAO) Spring Conference & 2025 Ohio Emergency Management Agency Spring Conference

LOCATION:

Quest Conference Center (9200 Worthington Road, Westerville OH 43082)

DATE(S): April 1 - 3, 2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Drury Inn & Suites (8805 Orion Place, Columbus OH 43240)

ESTIMATED COST OF TRIP: \$1,440 (see attached estimated cost breakdown)

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Melina Bour's Director 1/9/25
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Melissa Bour's (Director) and Frances Ficke's (LEPC/Grants Coordinator) costs are included in the estimate above.



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Kurt E. Weber DEPARTMENT: Engineer's Office

*POSITION: County Engineer DATE: 1/2/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
CEAO Engineers Conference 2025

LOCATION:
Embassy Suite Dublin
5100 Upper Metro Place, Dublin, OH 43017

DATE(S): February 5-7, 2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: \$132 +/- (includes tax)

ESTIMATED COST OF TRIP: \$299 (registration) + 132 (lodging) = \$431 x 5= \$2,155

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Kurt E. Weber, Warren County Engineer
Signature/Title Date 1/6/2025

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

RECEIVED
JAN 14 2025
8:11 PM

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Roy Henson, Dominic Brigano, David Mick and Ronald Hessler



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Elizabeth Farmer-Mason DEPARTMENT: Juvenile Court

*POSITION: Chief Deputy Clerk DATE: 12/20/2024

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

To obtain training on a variety of topics to improve customer service, quality of services and increase professional presentation.

LOCATION:

Hilton Columbus at Easton Town Center, 3900 Chagrin Dr., Columbus, Ohio 43219

DATE(S): March 13-14, 2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Hilton Columbus at Easton Town Center

ESTIMATED COST OF TRIP: \$195 pp (Hotel); \$285 pp(Registration); \$25 pp (Meal) = \$4040

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

[Signature] Court Administrator
Signature/Title Date 12/20/24

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Morgan Engle, Kristlne Hanselman, Alishia Hounshell, Julie Melntel - Deputy Clerks;
Chlrs Brock, Dianne Ruwe, John Monroe - Probation Officer



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: David Fornshell DEPARTMENT: Prosecutor's Office

*POSITION: Prosecuting Attorney DATE: 1/2/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Monthly OPAA Legislative and Executive Committee Meetings

LOCATION:
Columbus, OH

DATE(S): January - December 2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: _____

ESTIMATED COST OF TRIP: Parking \$75 per month

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

David Fornshell 12-31-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

APPROVING ANNEXATION OF 6.9697 ACRES TO THE CITY OF SPRINGBORO,
GERLAD L. MCDONALD, AGENT, PURSUANT TO OHIO REVISED CODE SECTION
709.022 [A.K.A. EXPEDITED TYPE 1 ANNEXATION]

WHEREAS, this Board is in receipt of an annexation petition from Gerald L. McDonald, Agent to annex 6.9697 acres to the City of Springboro filed on the 18th day of December 2024; and

WHEREAS, said petition for annexation was filed pursuant to and specifically requests that the Board follow ORC §709.022 [a.k.a. Expedited Type 1 Annexation]; and

WHEREAS, said petition has been determined to contain the following matters required by law:

- Signatures of all of the property owners in the territory proposed to be annexed.
- Accurate legal description of the perimeter of the territory proposed to be annexed.
- Accurate map and plat of the territory
- Name of person or persons to act as the agent for the petitioners.

NOW THEREFORE BE IT RESOLVED, that the prayer of said petition be approved.

M moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this 14th day of January 2025.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc: Gerald McDonald, Agent
RZC
Auditor _____
City of Springboro

RPC
Map Room
Annexation file
Franklin Township